

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING OF DECEMBER 3, 2025**

The Elizabeth Township Board of Trustees held a Regular Meeting on December 3, 2025 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order and called the roll and the following members were present:

President	John R. Ryman	EMS/Fire-Art Blackmore/Adam Marchal
Vice Pres.	Randy Mott	ETCC-Nic Rice
Trustee	Greg D. Dilts	Zoning-Jim Cozatt
Fiscal Officer	Mary Ann Mumford	

Also in attendance: Leslie Kodysz-Then, Jim Taylor, Tom and Cheri O'Malley, Michael Then, M/C Sheriff's Dept., Jeremy Paulus

The following order of business was established:

ITEM # 1 Representative from Miami County Sheriff's Department

ITEM # 2 Representative from EMS/Fire

ITEM # 3 Meeting Representative from ETCC

ITEM # 4 Meeting Presentation of Bills-Presentation of bills for payment

ITEM # 5 Meeting with representative from Zoning

ITEM # 6 Presentation of the Minutes from the Meeting on November 19, 2025

ITEM # 7 Fiscal Officer's Report

ITEM # 8 COMMITTEE REPORTS:

- A. Randy Mott-Equipment and Cemeteries
- B. John R. Ryman- Buildings and Personnel
- C. Greg D. Dilts-Roads

ITEM # 9 Any other business to be transacted

ITEM #10 ADJOURNMENT

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**ITEM # 1** No new business to discuss.

**ITEM # 2** Adam Marchal shared the October EMS/Fire Report. There were 25 calls for service during the month. YTD total runs 243. Looking at hiring 2 new employees. New Contract with Casstown Fire should be signed by the next meeting on the 17<sup>th</sup>.

**ITEM # 3** ETCC- Nic Rice-\$2,212.00 was received in 11/17-12/2/25 Currently 353 members including spouses and dependents.

Would like to increase Anita Trenton to \$23.00 per hour, from \$22.00 per hour, beginning January 1, 2026. Will need supplies for Breakfast with Santa for Saturday. A Motion by John R. Ryman, Seconded by Randy to Mott to increase Anita Trenton to \$23.00 per hour, beginning January 1, 2026, and to allow Nic to purchase Breakfast with Santa supplies as needed. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 4** Bills submitted for payment totaled \$75,254.96 which includes noted ACH payments. A Motion by Randy Mott, Seconded by Greg D. Dilts to approve the payment of bills for \$75,254.96 as presented, including all ACH payments. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

## ELIZABETH TOWNSHIP MEETING MINUTES OF DECEMBER 3, 2025 CONTINUED:

**ITEM # 5** Mr. Cozatt-No new permits were issued.

The current Zoning Code does not contain the needed wordage for the house demolition on Alcony Conover. The Board can use ORC 505.86 for the removal of unsafe buildings. ORC 505.86 can be added by the Elizabeth Township Zoning Commission Board. A good time to add it will be at the January 2026 Organizational Meeting. Mr. Cozatt to contact Chris Englert on the matter. No new updates on the Kingrey barn.

**ITEM # 6** Meeting Minutes of November 19, 2025 were approved as presented.

**ITEM # 7** Mrs. Mumford-Financial reports were shared with the board.

Mary Ann updated the board on the closure of the Star SMA account. Things are moving to close the SMA and should take a week or so to be complete and balanced.

Mary Ann has still been unsuccessful in getting a response for the State of Ohio Unclaimed Funds. When applying the website states an email will be sent with further instructions to claim your funds. Mary Ann has submitted it multiple times and does not get a response. Mary Ann is receiving the message through her township email, but a response does not follow at the township email address. Mary Ann to contact OTA about it.

**ITEM # 8 COMMITTEE REPORTS:**

- A. Randy Mott-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts- Roads

Mr. Mott-The plow truck is on GovDeals.com and the auction ends 12/4/25 at 12:54 pm. The new plow truck was used on the last snow and did a good job.

It was noted that residents, need to check their mailboxes and posts. If you have a loose post or mailbox, please anchor it down. The weight of plowed snow hitting the box will knock them down. The township will reimburse up to \$75.00, in the event the plow truck hits a mailbox/post. Installation and labor to install a new post/mailbox, will be the resident's responsibility. Residents will not be reimbursed for a mailbox/post, when plowed snow hitting it, causes it to fall down.

Mr. Ryman-Reminded Nic to teach ETCC employees to add salt to the walks and entry way when needed.

Mr. Dilts- The county engineer's office is prepping a bid package for McCandliss Road.

**ITEM # 9** Mr. Mott shared the Otarma Risk Assessment. Mr. Mott stated some recommendations have been accomplished. Will continue working on the recommendations.

Topics for the next newsletter were discussed.

**ITEM # 10** A Motion by John R. Ryman, Seconded by Randy Mott to adjourn. The meeting adjourned at 7:35 p.m.

**APPROVED DECEMBER 17, 2025**

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John R. Ryman, President

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Randy Mott, Vice President

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Greg D. Dilts, Trustee

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Mary Ann Mumford, Fiscal Officer