

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
ORGANIZATIONAL MEETING MINUTES
OF JANUARY 8, 2024-6:30 P.M.**

The Elizabeth Township Board of Trustees held an Organizational Meeting on January 8, 2024 at 5710 E. Walnut Grove Road, Troy, Ohio at 6:30 p.m.

John R. Ryman, President, called the meeting to order. The Fiscal Officer called the roll and the following members were present:

President	John R. Ryman	EMS/Fire-Art Blackmore/Adam Marchal
Vice Pres.	Randy Mott	
Trustee	Greg D. Dilts	
Fiscal Officer	Mary Ann Mumford	

The following order of business was established:

- ITEM # 1 Organization of the Board of Trustees for 2024
- ITEM # 2 Recording of Zoning Board Members and Expiration Dates
- ITEM # 3 Adopt Zoning Board Compensation for 2024
- ITEM # 4 Schedule Dates of 2024 Meetings
- ITEM # 5 Road Assignments for 2024-Authorization to maintain roads through Force Account
- ITEM # 6 Authorize Expenditures for Fiscal Officer and Trustees to attend Workshops-Mileage Reimbursement
- ITEM # 7 Authorize Fiscal Officer to make payments for EMS and Fire Dept. for 2024 at contracted amounts
- ITEM # 8 Authorize the issuance of 2024 Blanket Certificates and Purchase Orders
- ITEM # 9 Authorize the investment of money certificates, CD's and other Investments of money certificates and Treasury Notes, Bonds, and other to generate additional revenue in the township
- ITEM # 10 Adoption of Cemeteries
- ITEM # 11 Compliance of Sunshine Law and Non-Discrimination, handicapped, and elderly
- ITEM # 12 Any other business to be transacted
- ITEM # 13 Adjournment

ITEM # 1 A Motion by John R. Ryman, Seconded by Greg D. Dilts, to move Randy Mott to President, keeping Committee Assignments as 2023, Randy Mott-Equipment & Cemeteries, John R. Ryman-Buildings & Personnel, Greg D. Dilts-Roads. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. A Motion by Randy Mott, Seconded by John R. Ryman to move Greg D. Dilts to Vice President. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 2 A Motion by Randy Mott, Seconded by Greg D. Dilts to accept Don Hiegel's resignation from the Zoning Commission Board, appoint John Fulton to the Zoning Commission Board, and approve the following Zoning Boards and term expiration dates: Nancy Sparks, Secretary for both Appeals and Commission Boards, expiration-not applicable,

<u>Elizabeth Township Board of Appeals:</u>	<u>Elizabeth Township Commission Board</u>
Jay Benham-expiration 12/31/2027	Amy Eidemiller-expiration 12/31/2024
James Sutherly-expiration 12/31/2025	Tom Wallace-expiration 12/31/2025
Robert Quinton-expiration 12/31/2026	William Hamiel-expiration 12/31/2026
James Brumbaugh-expiration 12/31/2028	John Fulton-expiration 12/31/2028
George Woods-expiration 12/31/2024	Wilbert Hershberger-expiration 12/31/2028

**ELIZABETH TOWNSHIP ORGANIZATIONAL MEETING MINUTES OF JANUARY 8, 2024
CONTINUED:**

VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 3 A Motion by Greg D. Dilts, Seconded by John R. Ryman to approve zoning compensation at \$50.00 per member, per meeting attended, and \$150.00 per meeting attended for the Zoning Secretary. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 4 A Motion by Greg D. Dilts Seconded by John R. Ryman to hold township meetings on the First and Third Wednesdays of the month, beginning at 7:00 p.m. Work Shop Meetings to be held on an as needed basis. All meetings to be held at the Township Building 5710 E. Walnut Grove Road, Troy, Ohio 45373. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 5 A Motion by Randy Mott, Seconded by Greg D. Dilts, to approve the roads as presented and authorize to maintain roads through the Force Account.

Roads:

Mill Road	.78 miles	Rudy Road	2.58 miles
Widener Road	1.40 miles	Benham Road	.36 miles
		Gearhart Road	.98 miles
		Shaggy Bark Road	.31 miles
		Hickory Hollow Road	.30 miles
		Cedar Cove Road	.31 miles
		E. ½ Sayers Road	.47 miles
		Hufford Road	2.99 miles
		McCandliss Road	1.28 miles
		Weddle Road	1.02 miles

Haven View Plat

Marshall Road .16 miles
Lehman Road .16 miles
Sanders Road .21 miles
Adams Road .15 miles

Alcony

Hart Street .17 miles
Cramer Street .36 miles

VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 6 A Motion by Greg D. Dilts, Seconded by John R. Ryman, to approve mileage reimbursement at a rate to follow the IRS Mandates. The mileage reimbursement policy can be viewed in the Elizabeth Township Policy Manual in detail. The current mileage reimbursement rate for mileage compensation is \$.67 cents per mile as of January 1, 2024. This rate may change as set in the IRS Mandates, this Motion includes allowing Trustees and the Fiscal Officer to attend workshops that may further their development to perform their jobs with expenses reimbursed following the IRS Mandate allowances. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 7 A Motion by John R. Ryman, Seconded by Greg D. Dilts to authorize the Fiscal Officer to make payments for EMS and Fire Services per contracted amounts. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 8 A Motion by Greg D. Dilts, Seconded by John R. Ryman to approve the issuance of Blanket Certificates and Purchase Orders for expenditures. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 9 A Motion by Randy Mott, Seconded by Greg D. Dilts, to allow the trustees to Authorize the investment of money certificates, CD's and other Investments of money certificates and Treasury Notes, bonds, and other to generate additional revenue in the township. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried. The Star SMA account was discussed. The account has not proven to produce at the return rates, as presented when opening the account. A Motion by Greg D. Dilts, Seconded by Randy Mott to allow Mary Ann to authorize non-renewal of any maturing CDs through Star SMA and have the funds transfer over to the Usbank Investment Account. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 10 A Motion by Greg D. Dilts, Seconded by Randy Mott to approve the Cemeteries as follows:

Dist. 1 Davis Cemetery (on Widener Road) & Davy Cemetery (on Rudy Road)

Dist. 2 Kyle Cemetery (on Tipp-Elizabeth Road) and Mann Cemetery (on Tipp Elizabeth Road)

Dist. 3 Hart Cemetery (on Walnut Grove Road) and McKendree (on Dayton-Brandt Road)

**ELIZABETH TOWNSHIP ORGANIZATIONAL MEETING MINUTES OF JANUARY 8, 2024
CONTINUED:**

VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 11 A Motion by Greg D. Dilts, Seconded by John R. Ryman, that all meetings of the Elizabeth Township Board of Trustees be held in compliance with Section 121-122 of the Ohio Revised Code of the Sunshine Law and Non-Discrimination, handicapped, and elderly guidelines for the State of Ohio. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. A Motion by John R. Ryman, Seconded by Randy Mott to designate Greg D. Dilts as the designee to complete the Ohio Revised Code requirements of the Sunshine Laws for Mary Ann Mumford, Fiscal Officer, John R. Ryman, Trustee, and Randy Mott, Trustee while attending the Ohio Township Association Conference February 7-9, 2024. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried. Mr. Dilts will present certification after the OTA Conference of the Ohio Sunshine Laws ORC Requirement has been met.

ITEM # 12 There was no other business to be transacted

ITEM # 13 With no further business to be conducted a Motion by Greg D. Dilts, Seconded by John R. Ryman, to adjourn. The meeting adjourned at 6:44 p.m.

APPROVED: JANUARY 17, 2024

Randy Mott, President

Greg D Dilts, Vice President

John R. Ryman, Trustee

Mary Ann Mumford, Fiscal Officer