

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING OF FEBRUARY 7, 2024**

The Elizabeth Township Board of Trustees held a Regular Meeting on February 7, 2024 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. Randy Mott, President, called the meeting to order and the Fiscal Officer called the roll and the following members were present:

President	Randy Mott	EMS/Fire-Adam Marchal/Art Blackmore
Vice Pres.	Greg D. Dilts	ETCC-Nic Rice
Trustee	John R. Ryman	Zoning-Jim Cozatt
Fiscal Officer	Mary Ann Mumford	

Also in attendance: Nancy Sparks, Kristen Jacobs, Jason Jacobs, Jim Powers, Kathy Nartker Limerick, Tom O'Malley, Cheri O'Malley, Jim Taylor, Kirsten DesAutels, Logan DesAutels, Leslie Kodysz-Then, Michael Then, Kris Mick, Deputy Tabitha Thompson

The following order of business was established:

ITEM # 1A Meeting with representative from Miami County Sheriff's Department

ITEM # 1B Michael Then and Leslie Kodysz-Then-Meeting Minutes

ITEM # 2 Farmland Preservation Report

ITEM # 3 Meeting with representative from EMS

ITEM # 4 Meeting with representative from ETCC

ITEM # 5 Presentation of Bills-Presentation of bills for payment

ITEM # 6 Meeting with representative from Zoning

ITEM # 7 Presentation of the Minutes from the Regular Meeting on January 21, 2024

ITEM # 8 Fiscal Officer's Report-2024 Permanent Budget

ITEM # 9 COMMITTEE REPORTS:

- A. Randy Mott-Equipment and Cemeteries
- B. John R. Ryman- Buildings and Personnel
- C. Greg D. Dilts-Roads

ITEM # 10 Any other business to be transacted

ITEM # 11 ADJOURNMENT

ITEM # 1A There was no new business to discuss.

ITEM # 1B Mr. Then stated he would like to correct some inaccuracies to the Meeting Minutes dated February 15, 2023. Mr. Then stated the February 15, 2023 Minutes have no corrections to them to date. Mr. Then requested to include in the Minutes that five other families were also involved in the drafting of a Noise Ordinance. Discussion of whether a previous visit from Mr. Mott and Mr. Ryman was done due to a complaint or just a call, as it was documented as a complaint in the Minutes. The board was in agreeance that a visit would not have been made, had they not received a complaint, trustees do not just show up, without cause. The board was in agreeance that no changes would be made to past Minutes. The Then's were welcome to make a statement for tonight's Meeting Minutes if they wished.

Mr. Then requested it be documented that the trustees have never been out on our property in real time, while the problem was going on. Complaints have been made previously, but not the day noted in the Minutes. Five other families were also involved in the drafting of the Noise Ordinance. In the future if a complaint is made, please come when we call.

Meeting Minute guidelines were discussed and noted that they are being followed.

ELIZABETH TOWNSHIP MEETING MINUTES OF FEBRUARY 7, 2024 CONTINUED:

ITEM # 2 35% of the township is preserved under some form of preservation.

ITEM # 3 Mr. Blackmore-The front door glass was installed last week. The graphics will be applied tomorrow. The copier has been installed.

Mr. Marchal-There were 8 calls, there was one 12 Hour shift not covered and one shift short by 1. Lockers will be delivered tomorrow. The medic has been serviced. Working on a Grant from the Miami County Foundation. Mr. Mott noted OTARMA has a MORE Grant and a EMS/Fire Grant available. Mary Ann noted she had already submitted both and the township has received the funds for both. The Solar Eclipse was discussed. Mr. Dilts said the missing radio has not been found. Mr. Trusty turned the matter over to the New Carlisle City Manager. The value of the radio is \$6,000.00. Mr. Dilts will reach out to the Miami County Prosecutor's Office if needed.

ITEM # 4 ETCC- Mr. Rice-\$1,687.00 was receipted in between 1/18-2/7/24. There are currently 343 Members including spouses and dependents. Door Service Solutions will be out on Friday. Clean Sweep of township roads will be April 6, - April 20, 2024. A request for a donation of 2 Single 6-month Fitness Memberships for the Miami East After Prom Committee was received. A Motion by John R. Ryman, Seconded by Randy Mott to donate 2 Single 6-month Fitness Memberships to the Miami East After Prom Committee. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 5 Bills submitted for payment totaled \$102,430.01 A Motion by Greg D. Dilts, Seconded by John R. Ryman to approve the payment of bills for \$102,430.01 as presented. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 6 Mr. Cozatt-As previously noted, if a change is made in the Zoning Code a Resolution needs to be passed for the Amendment and on file with the Miami County Recorder's Office. A Motion by Greg D. Dilts, Seconded by Randy Mott to accept **RESOLUTION NUMBER 2024-002**, as presented to Amend Section 502.05 of the Elizabeth Township Zoning Code to reflect the change of Maximum Total Floor Area For All Accessory Buildings be revised from 1,600 square feet to 1,800 square feet for buildings on 1.5 to 4.999 acres. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Resolution passed. The Resolution can be found in its entirety in the Elizabeth Township Book of Resolutions.

Mr. Moon's contractor met with Rob England and they discussed the changes required to be made to the barn at 6550 Tipp Elizabeth Road. One bathroom will remain the others will need to be abandoned. Filing of a new permit was discussed.

ITEM # 7 Meeting Minutes of the Regular Meeting on January 17, 2024 were approved as presented.

ITEM # 8 Various financial reports were shared with the board. A Motion by Randy Mott, Seconded by Greg D. Dilts to approve the reports as presented. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

Mary Ann presented the 2024 Permanent Budget for approval. After review and discussion of the presented budget, A Motion by Randy Mott, Seconded by Greg D. Dilts to approve **RESOLUTION NUMBER 2024-003** for the approval of the 2024 Permanent Budget as presented. General Fund \$3,333,609.00, Motor Vehicle License Tax \$15,000.00, Gasoline Tax \$685,000.00, Road and Bridge \$201,500.00, Permissive License Tax \$10,000.00, America Rescue Plan \$91,940.00, Shaggy Bark Lighting \$5,000.00, VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared RESOLUTION NUMBER 2024-003 passed. The Resolution can be found in its entirety in the Elizabeth Township book of Resolutions.

Mary Ann presented **RESOLUTION NUMBER 2024-004** for the acceptance of payroll Direct Deposit (EFT) through Minster Bank (in place of Paycor), at the following rates: \$10.00 monthly maintenance fee, \$.20 cents per transaction, and \$5.00 for returned items/Notification of Change, setting Friday as the day of the week payroll deposits will be available to employees, with Thursday being the alternate deposit day, in the event Friday falls on a bank holiday, the board will move to have payroll pay vouchers emailed to all employees, through UAN software. A Motion by Greg D. Dilts, Seconded by Randy Mott to accept RESOLUTION NUMBER 2024-004 as presented above. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared RESOLUTION NUMBER 2024-004 passed. The Resolution can be found in its entirety in the Elizabeth Township Book of Resolutions.

Mary Ann requested board approval to initiate a transfer from the usbank Investment Account to the Minster Bank Checking Account in the amount of \$250,000.00 for General Fund

ELIZABETH TOWNSHIP MEETING MINUTES OF FEBRUARY 7, 2024 CONTINUED:

expenses. A Motion by Greg D. Dilts, Seconded by Randy Mott to allow Mary Ann to initiate a \$250,000.00 draw from the usbank Investment Account to the Minster Bank Checking Account for General Fund expenses. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

ITEM # 9 COMMITTEE REPORTS:

- A. Randy Mott-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts- Roads

Mr. Mott-The cutting edge on the snow plow may make it through the season, will need to keep an eye on it. Insurance cards have been put in the vehicles.

Mr. Ryman-No new business to discuss. Mr. Mott presented a quote from Pinnacle Development Company in the amount of \$2,588.50 for the purchase of a 30'x4" Aluminum Flag Pole with a .125 wall including installation, a USA Flag, and a State of Ohio Flag for the EMS/Fire building. A Motion by Randy Mott, Seconded by Greg D. Dilts to accept the quote of \$2,588.50 from Pinnacle Development for the purchase of a 30'x4" Aluminum Flag Pole with a .125 wall including installation, a USA Flag, and State of Ohio Flag for the EMS/Fire building. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

Mr. Dilts-Will look at getting some figures together for crack sealing.

ITEM # 10 Mr. Mott said Absentee Voting opens on February 21, 2024. Mr. Mott presented a quote of \$704.55 for the printing of 745 Informational EMS/Fire Levy Postcards, postage, and ten yard signs from Western Ohio Graphics, with postcards being mailed using the Miami County Board of Elections Database of Elizabeth Township addresses. A Motion by Greg D. Dilts, Seconded by Randy Mott to accept the quote of \$705.00 from Western Ohio Graphics for 745 Informational EMS/Fire Levy Postcards, postage and ten yard signs, being mailed using the Miami County Board of Elections Database of Elizabeth Township addresses for \$704.55. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Mott-yes. Randy Mott, President, declared the Motion carried.

Mary Ann noted the Miami County Auditor's website has property tax increases posted for all parcels in Elizabeth Township should the 8-mill levy pass. To locate your property tax increase, go to the Miami County Auditor's website, and enter your address. The dollar amount of the increase will be posted for your parcel.

Mr. Mott said he and Mr. Ryman met with the rep from OTARMA. It was suggested to increase the value of the engine to \$550,000.00 from \$330,000.00.

Public comments were made by Mr. O'Malley.

ITEM # 11 A Motion by Randy Mott, Seconded by John R. Ryman to adjourn. The meeting adjourned at 7:57 p.m.

APPROVED FEBRUARY 21, 2024

Randy Mott, President

Greg D. Dilts, Vice President

John R. Ryman, Trustee

Mary Ann Mumford, Fiscal Officer