

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING OF SEPTEMBER 20, 2023**

The Elizabeth Township Board of Trustees held a Regular Meeting on September 20, 2023 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order Mary Ann Mumford called the roll and the following members were present:

President	John R. Ryman	EMS/Fire-Steve Trusty-Absent
Vice Pres.	Randy Mott	EMS/Fire-Art Blackmore -Absent
Trustee	Greg D. Dilts	ETCC-Nic Rice -Absent
Fiscal Officer	Mary Ann Mumford	Zoning-Jim Cozatt

Also in attendance: Jim Taylor, Lynda Mott, Laura Sutherly, Tom and Cherie O'Malley

The following order of business was established:

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Presentation of Bills-Presentation of bills for payment
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes from September 6, 2023
- ITEM # 7 Fiscal Officer's Report
- ITEM # 8 COMMITTEE REPORTS:
  - A. Randy Mott-Equipment and Cemeteries
  - B. John R. Ryman- Buildings and Personnel
  - C. Greg D. Dilts-Roads
- ITEM # 9 Any other business to be transacted
- ITEM # 10 ADJOURNMENT

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**ITEM # 1** There was no deputy present.

**ITEM # 2** Mr. Trusty- Absent. Mr. Dilts introduced Adam Marchal to those in attendance as the Elizabeth Township Fire Chief. Mr. Marchal gave an overview of himself and his past experiences. Hats, shirts, etc. have been ordered. A land line is in the process of being added to the fiber internet plan. To obtain a FDID number we will need a start date and a responding start date. A site visit will be completed. Once the above is completed the FDID number will be reactivated. Start Date will be November 7, 2023, as that is the last day with the City of New Carlisle. A Motion by Greg D. Dilts, Seconded by Randy Mott to establish the pay rate of \$19.50 per hour for Fire Fighter/EMT and \$22.00 per hour for Fire Fighter Paramedic. VOTE: Mr. Dilts-yes, Mr. Mott-yes., Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. The trustees noted that we are \$1.00 over other departments and ahead of the game.

Also, noted: The department will not be manned 24/7, but it is the goal to get there and have more coverage than we were receiving with New Carlisle.

Mr. Marchal recommended a shift schedule that offers a flex schedule, having flexible hours.

The medic will respond to calls if there is one person on shift. One person is better than no one, until the second medic arrives.

Fire gear is needed; it will be costly and can take between 120-180 days to come in. A gear sharing program will be looked at, until our gear comes in.

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Software for the department is expensive, but needed. Paycor could be set up as for payroll and withholding. Paycor pays withholdings and sends W-2s. Adam will get more information on fees associated using Paycor for payroll purposes.

**ITEM # 3** ETCC- Mr. Rice-Absent-\$1,245.00 was receipted in from September 6, - September 19, 2023. There are currently 319 members including spouses and dependents. Contacted to donate 2 Single Fitness Memberships to the Miami East Elementary PTO Fall Frenzy. A Motion by John R. Ryman, Seconded by Randy Mott to donate 2 Single Fitness Memberships to the ETCC, for the PTO Fall Frenzy at Miami East Elementary. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. A chipper will be rented for cemeteries and cleanups around the township. A Motion by Greg D. Dilts, Seconded by Randy Mott to allow Nic to rent a chipper for cleanup. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. Would like to purchase a gas powered power washer. A Motion by Randy Mott, Seconded by Greg D. Dilts, to allow Nic to purchase a 3500 psi Gas Powered Power Washer from Lowes up to \$900.00. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. Wood was hung over falling plaster on the stage. Mr. Mott said the he would like to change the tumblers on the doors of the ETCC and have new keys issued. There are keys out there unaccounted for. A Motion by Randy Mott, Seconded by John R. Ryman to have Under Lock and Key come out to change the tumblers, and issue new keys for the doors at the ETCC. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. Mr. Mott said he and Nic talked about the alarm system. Mr. Mott suggested that OVIS come out and explain to both of them how the system works, the layout of the building, and make updates to the layout if necessary.

**ITEM # 4** Bills submitted for payment totaled \$12,233.16 A Motion by Greg D. Dilts, Seconded by Randy Mott to approve the payment of bills for \$12,233.16 as presented. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 5** Mr. Cozatt-Working with the property owner on Walnut Grove Road. Property owner thought he read somewhere that building permits cost \$75.00, a payment of \$75.00 has already been paid. Additional \$75.00 will be paid, unless he can provide where he read it is \$75.00. Will be checking out 6550 Tipp Elizabeth Road. A house has already been built on the property, there is lots of equipment. Will be following up on a rumor that once the barn is completed, they will be living in the top of the barn and have a banquet hall in the bottom of the barn, which is not allowed in the township. Mr. O'Malley voiced his concerns regarding a banquet hall. Mr. O'Malley stated that a Covenant is in place and on their deed to keep this from happening.

**ITEM # 6** The Meeting Minutes of September 6, 2023 were approved as presented.

**ITEM # 7** Various financial reports were shared with the board. Balanced August Bank Rec was presented and duly noted. Mary Ann requested a draw of \$250,000.00 from usbank Investment Account to the Minster Bank checking account for General Fund expenses. A Motion by Randy Mott, Seconded by Greg D. Dilts to allow Mary Ann to make a draw from the usbank Investment Account to the Minster Bank checking account when needed for General Fund expenses. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

### **ITEM # 8 COMMITTEE REPORTS:**

- A. Randy Mott-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts- Roads

Mr. Mott-A Motion by Mr. Mott, Seconded by Greg D. Dilts to take the new F550 to LineX for under coating and mats up to \$350.00. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. A hydraulic hose on the Case tractor has an oil leak and it will be repaired at Wagner Service. Would like to add rack railing to the mower trailer to hold blower, weed trimmers, etc. Mr. Dilts asked if both mowers fit on the trailer, Mr. Mott stated they did. Mr. Dilts suggested Mr. Mott price a new trailer and compare with what the rack railing will cost at Custom Way. Mr. Mott will report back. There is a leak in the spouting at the day care room D & D will check it when they come out. Tree Care will be here to remove dying limbs and trees. Mr. Ryman noted that the retaining wall at the ETCC is starting to buckle, he will keep an eye on it.

Mr. Ryman-No new business to discuss.

Mr. Dilts-Rudy Road is completed. The 4 bids opened at the last meeting for the Sanders Road Project were sent to the Miami County Engineer's Office for review. Durst Brothers was certified as being the lowest compliant bid. Upon the review of the bids it was discovered that only one contractor was ODOT certified. That particular bid, was over the 10% allowable overage. The matter was discussed with the Chris Englert from the Miami County Prosecutor's Office. Mr. Englert had no problem with the township awarding the bid to Durst Brothers, even though they were not ODOT

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certified, due to them having the lowest compliant bid. Mr. Dilts discussed scrapping all the bids and have the ODOT Certification requirement removed from the advertisement and rebid the project, to keep things fair for those who did not bid, due to not being ODOT Certified. Mr. Englert was in agreeance of that choice, if that is what Mr. Dilts wanted to do. The engineer's office also agreed it is the safest thing to do. A Motion by Greg D. Dilts, Seconded by Randy Mott to scrap the 4 submitted bids for the Sanders Road project, remove the ODOT Certification from the Legal Advertisement, and rebid the Sanders Road project with the help of the Miami County Engineer's Office, bumping the completion date to September 1, 2024. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. Mr. Dilts will work with the Miami County Engineer's Office for the revised Legal Advertisement and the bid packages. Would like to open bids on October 18, or November 1, 2023, if possible.

**ITEM # 9** Laura Sutherly-Discussed the upcoming E-Blast. A request for Vendors will be high-lighted in the blast. November's E-blast will high-light the Craft Show and Breakfast with Santa.

Mr. Ryman-Josh from Imagine Networks will be at the October 4, 2023 meeting.

Mr. Mott-The Miami County Township Association spent \$1,325.00 toward the 4-H Livestock Sale at the fair. The association represented the townships in Miami County. The Miami County Township Association Dinner will be December 14<sup>th</sup> at the Heritage Hall at Lost Creek Reserve.

Mr. O'Malley-Wanted to let the trustees know that his reaction to a banquet hall on Tipp Elizabeth Road had nothing to do with the board. Mr. O'Malley said each landowner is made aware of the Covenant in place and that the Covenant is followed. Mr. O'Malley apologized for his frustration on the matter. Mr. Mott said we have stopped a wedding venue and possibly a second one. Mr. O'Malley suggested to Mr. Marchal that the Fire/EMS Department be involved in the community, and have better communication with residents, we didn't get that with the other department. Mr. Marchal agreed, that getting out there being visible is important.

**ITEM # 10** A Motion by Greg D. Dilts Seconded by John R. Ryman to adjourn. The meeting adjourned at 8:04 p.m.

**APPROVED OCTOBER 4, 2023**

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John R. Ryman, President

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Randy Mott, Vice President

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Greg D. Dilts, Trustee

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Mary Ann Mumford, Fiscal Officer