

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING OF NOVEMBER 15, 2023**

The Elizabeth Township Board of Trustees held a Regular Meeting on November 15, 2023 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order Mary Ann Mumford called the roll and the following members were present:

President	John R. Ryman	EMS/Fire-Adam Marchal -Absent
Vice Pres.	Randy Mott	EMS/Fire-Art Blackmore-Absent
Trustee	Greg D. Dilts	ETCC-Nic Rice
Fiscal Officer	Mary Ann Mumford	Zoning-Jim Cozatt

Also in attendance: Jim Powers, Kathy Nartker Limerick, Paul Hershberger, Jim Taylor, Jeremy Moore, Tom O'Malley, Cheri O'Malley, Laura Sutherly, Nancy Sparks, Achim Prosser

The following order of business was established:

ITEM # 1A Meeting with representative from Miami County Sheriff's Department

ITEM # 1B Durst Brothers

ITEM # 2 Farmland Preservation Report

ITEM # 3 Meeting with representative from EMS

ITEM # 4 Meeting with representative from ETCC

ITEM # 5 Presentation of Bills-Presentation of bills for payment

ITEM # 6 Meeting with representative from Zoning

ITEM # 7 Presentation of the Minutes from November 1, 2023

ITEM # 8 Fiscal Officer's Report

ITEM # 9 COMMITTEE REPORTS:

- A. Randy Mott-Equipment and Cemeteries
- B. John R. Ryman- Buildings and Personnel
- C. Greg D. Dilts-Roads

ITEM # 10 Any other business to be transacted

ITEM # 11 ADJOURNMENT

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**ITEM # 1A** There was no deputy present.

**ITEM # 1B** Durst Brothers were present to sign the Sanders Road Storm Sewer Contract with the trustees. The bid Durst Brothers submitted was verified by the Miami County Engineer's Office.

**ITEM # 2** There was no report.

**ITEM # 3** Mr. Blackmore/Mr. Marchal-Absent- The following report was noted. We are up and going through some growing pains, but working through them. New Carlisle returned all equipment with the exception of one mobile radio and two portable radios. Mr. Trusty will locate the radios and get them returned. The old laptop was given to Mr. Mott. An invoice will be coming from the Greater Dayton Area Hospital Association. The invoice is for enrolling the department into the drug bag exchange program. The engine is going to need some things mounted on it for tools to be more easily accessible. Fire gear, boots, and gloves have been ordered. Miami County HAZMAT team will be holding their monthly trainings at the station. Trainings will be Thursday at 1900 and Saturday at 0900. Currently have 20 employees. New decals have been ordered for the apparatus and station front door. Missing a flag pole would like to get one. A Motion by Greg D. Dilts, Seconded by John R. Ryman to purchase a flag pole from Pinnacle Flags up to \$2,000.00 for the EMS/Fire Department. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the

**ELIZABETH TOWNSHIP MEETING MINUTES OF NOVEMBER 15, 2023, CONTINUED:**

Motion carried. Glaser Water was out and submitted at quote of \$4,890.00 to replace/install a new water softener and install a new 40-gallon electric water heater. A Motion by Greg D. Dilts, Seconded by Randy Mott to accept the quote of \$4,890.00 from Glaser Water to replace/install a new water softener and a 40-gallon electric water heater at the EMS/Fire Department. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. The station is looking good. We were invited to Casstown's training last night. Nic said the quote from Stanley Steemer for duck cleaning is more than originally approved, due to there being two systems. The board discussed the increase, if there was a need for the new vinyl floors to be cleaned. A Motion by Greg D. Dilts, Seconded by Randy Mott to accept the new quote from Stanley Steemer for duck cleaning in the amount of \$2,300.00, and to have only the tile floor cleaned for \$550.00 a total of \$2,850.00. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 4** ETCC- Mr. Rice-\$9,660.50 was receipted in from November 1, - November 14, 2023, with the bulk of the income coming from the Membership Drive. There are currently 333 Members including spouses and dependents. 15 Vendors set up, and one food truck attended the Craft Bazaar. The dishwasher is repaired. The chlorine pump went out and has been fixed. Widener Road had 5-6 tons of concrete dumped on the road. Mr. Dilts asked Nic if he reported it to the sheriff's department and he did not. Mr. Dilts asked Nic to file a report with the Miami County Sheriff's Department to report the incident. The new pickup is at Beau Townsend Ford, the windows keep going down. Would like to increase membership rates as follows: Resident Single from \$155.00 to \$175.00, Family Resident from \$370.00 to \$400.00, Non-Resident Single from \$240.00 to \$260.00, and a Non-Resident Family from \$540.00 to \$560.00 on December 1<sup>st</sup> and offer another 25% off discount before the end of the year. A Motion by John R. Ryman, Seconded by Greg D. Dilts to approve the membership rate increases as presented above and to offer a 25% off Membership Drive in December. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 5** Bills submitted for payment totaled \$61,800.52 A Motion by Greg D. Dilts, Seconded by Randy Mott to approve the payment of bills for \$61,800.52 as presented. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 6** Mr. Cozatt-The Elizabeth Township Zoning Board of Appeals met in a public meeting on November 13<sup>th</sup> regarding the property located at 6550 Tipp Elizabeth Road, Troy, owned by John and Denise Moon. The Moons were seeking approval from the board, for a second dwelling they have built inside a barn on their property. The Elizabeth Township Board of Appeals voted 4-0 against (with one board member abstaining from the vote), allowing 2 residential dwellings on the parcel located at 6550 Tipp Elizabeth Road, Troy. Rob England has issued a Stop Work Order and it remains in effect.

Mr. Cozatt had an inquiry if a tiny home is allowed in the township. Township requirements for a single-family dwelling is 1,600 square feet, excluding out buildings and garages.

**ITEM # 7** The Meeting Minutes of November 1, 2023 were approved as presented.

**ITEM # 8** Various financial reports were shared with the board. Mary Ann requested a draw of \$300,000.00 from the usbank investment account to the Minster Bank checking account for General Fund expenses. A Motion by Randy Mott, Seconded by Greg D. Dilts, to allow Mary Ann to request a draw in the amount of \$300,000.00 from the usbank investment account to the Minster Bank checking account for General Fund Expenses. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

**ITEM # 9** COMMITTEE REPORTS:

- A. Randy Mott-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts- Roads

Mr. Mott-Finishing up mowing. The F550 is under warranty for the window repair. D&D has ordered roofing materials for EMS/Fire Department.

Mr. Ryman-Discussion of Paycor processing payroll beginning January 1, 2024, A Motion by Greg D. Dilts, Seconded by Randy Mott to move from paper checks to Direct Deposit for all employees of Elizabeth Township. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Dilts-Salt price from the Miami County Engineer's Office is priced at \$88.00 per ton this year.

**ELIZABETH TOWNSHIP MEETING MINUTES OF NOVEMBER 15, 2023, CONTINUED:**

**ITEM # 10** Laura Sutherly reported she removed the bids and kept the job openings on the site. The fire chief bio is to follow when completed. Laura asked if the board wanted to announce that the EMS/Fire Department is up and going. The board discussed having an Open House. Mr. O'Malley gave suggestions and ideas as to when and how to hold the Open House.

Mr. Mott read Resolution Number 2023-013 as prepared by the Miami County Prosecutor's Office. A Motion by John R. Ryman, Seconded by Greg D. Dilts, to accept **RESOLUTION NUMBER 2023-013** as prepared by the Miami County Prosecutor's Office OF THE DECLARING THE INTENTION TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION AND REQUESTING OF THE AUDITOR OF MIAMI COUNTY, OHIO CERTIFICATIONS UNDER SECTION 5705.03 OF THE OHIO REVISED CODE, per attachment. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared RESOLUTION NUMBER 2023-013 passed. The Resolution can be found in its entirety in the Elizabeth Township Book of Resolutions. If the levy passes, no payments will be received until 2025. The Miami County Auditor's Office will verify the Certification of the tax.

Mr. Mott clarified that the levy will apply to every residence in the township. A question of will the tax be on farm ground was addressed. The answer is yes, even if there is no home on the acreage, however, it will be assessed at a reduced rate due to farm ground getting a CAUV tax break.

**ITEM # 11** A Motion by John R. Ryman, Seconded by Randy Mott to adjourn. The meeting adjourned at 8:04 p.m.

**APPROVED DECEMBER 6, 2023**

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John R. Ryman, President

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Randy Mott, Vice President

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Greg D. Dilts, Trustee

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Mary Ann Mumford, Fiscal Officer