

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING OF FEBRUARY 1, 2023**

The Elizabeth Township Board of Trustees held a Regular Meeting on February 1, 2023 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order, Mary Ann Mumford called the roll and the following members were present:

President	John R. Ryman	EMS-Steve Trusty-Absent	Bill Hershberger
Vice Pres.	Randy Mott	ETCC-Nic Rice	Paul Hershberger
Trustee	Greg D. Dilts	Zoning-Sam O'Neal-Absent	Nancy Sparks
Fiscal Officer	Mary Ann Mumford		Tom Wallace

The following order of business was established:

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 2B Laura Sutherly, dba Agtivation
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Presentation of Bills-Authorization for Payment-Purchase Orders/Blanket Certificates
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Meeting Minutes of January 18, 2023
- ITEM # 7 Fiscal Officer's Report-2023 Permanent Appropriation Budget
- ITEM # 8 COMMITTEE REPORTS:
 - A. Randy Mott-Equipment and Cemeteries
 - B. John R. Ryman- Buildings and Personnel
 - C. Greg D. Dilts-Roads
- ITEM # 9 Any other business to be transacted
- ITEM # 10 ADJOURNMENT

ITEM # 1 There was no representative from the sheriff's department.

ITEM # 2 Mr. Trusty-Absent

ITEM #2B Laura Sutherly was present to discuss using Maximizer. Laura suggested the key words get changed to broaden searches. Using a QR Code to encourage people to do a direct link for reviews after renting a room at the center was discussed. The QR code would be a direct link for feedback on the facility. Another option discussed was to separate the rooms out, rather than listing them in a group and people having to sort out the type of room they are looking to rent. It was decided to change up the key words, include fitness classes and separate the rooms. Laura will report back in 90 days to discuss if the changes were helpful.

ITEM # 3 ETCC- Mr. Rice-\$2,481.00 was receipted in since the last meeting. There are currently 351 members including spouses and dependents. The vacuum blew up would like to purchase a new one. Fitness Dr. was in and said the equipment for the age is in good shape. A few parts have been ordered, and will be installed when received. Would like Travis and himself to sand/prime and paint some of the equipment pieces on a Sunday. The EMS building had a leak in the main living quarters, that appears to have come from a drain in an above bathroom. Mr. Mott suggested all the issues that we are aware of at the EMS building get fixed before entering into the new contract. Lights in the EMS bay need replaced. Wondering what the down mailbox policy is. Residents are required to submit a picture of the down box, or a trustee can verify the mailbox was knocked over. If found to be in fault, the board will reimburse up to \$75.00 to the landowner. The board will not install new mailboxes that may have been damaged from snow plowing. Elderly situations will be looked at on a case to case basis. A Motion by John R. Ryman, Seconded by Randy Mott to allow Nic to purchase a new vacuum up to \$1,000.00 from Amazon/Lowes. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ELIZABETH TOWNSHIP MEETING MINUTES OF FEBRUARY 1, 2023 CONTINUED:

ITEM # 4 Fiscal Officer submitted Purchase Orders and the bills for payment for \$43,198.53. A Motion by Greg D. Dilts Seconded by Randy Mott, to approve the submitted Purchase Orders and payment of the bills for \$43,198.53 as presented. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried

ITEM # 5 Mr. O'Neal-Absent. Mr. Mott reported he and Sam O'Neal will meet with Dan Suerdick at the county on February 9, 2023.

ITEM # 6 The Meeting Minutes of January 18, 2023 were approved as presented.

ITEM # 7 Mary Ann-Various financial reports were shared with the board. Mary Ann presented the 2023 Permanent Appropriation Budget to the board. General Fund \$5,705,097.50, Motor Vehicle Tax \$8,640.00, Gas Tax \$797,400.00, Road & Bridge \$224,700.00, Perm. MVLT \$9,800.00, ARPA \$84,625.00 and Shaggy Bark Lighting \$8,500.00. Total 2023 Appropriation Budget \$6,838,762.50. With no revisions being made, a Motion by John R. Ryman, Seconded by Greg D. Dilts to accept the 2023 Permanent Appropriation Budget as presented above as **RESOLUTION NUMBER 2023-001** for a total of \$6,838,762.50. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared Resolution Number 2023-001 passed. **Resolution Number 2023-001** can be found in its entirety in the Elizabeth Township Book of Resolutions.

ITEM # 8 COMMITTEE REPORTS:

- A. Randy Mott-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts- Roads

Mr. Mott-The solenoid on the tractor was fixed at Wagner Service. The cemetery committee submitted a quote of \$5,150.00 from Stone Huggers to fix stones in the cemeteries. A Motion by Randy Mott, Seconded by Greg D. Dilts, to accept the quote from Stone Huggers in the amount of \$5,150.00 to fix cemetery stones in need of repair. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Ryman-A couple of non-holiday pay days are listed in the Employee Handbook that need removed. The days are Christmas Eve and New Year's Eve. A Motion by John R. Ryman, Seconded by Greg D. Dilts was made to remove the days of Christmas Eve and New Year's Eve from the Employee Handbook as being paid holidays. VOTE: Mr. Dilts-yes, Mr. Mott-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Mott reported Oaks Door was in at the EMS building to ensure the bay door can be opened in the event of a power outage and backup generator failure. Mr. Mott will laminate an instruction sheet on how to manually open the doors.

Mr. Dilts-Mileage report of 14.50 township miles was signed off on today at the county engineer's office. The county is to repair the bridge at Children's Home and the Casstown Cemetery this year. The county said to estimate at least \$100,000.00 per mile this year for paving. Sanders and Adams Road project will be ready for bidding.

ITEM # 9 Mr. Mott said he has been contacted by neighborhood groups regarding the recent power outages that have been occurring. Mr. Mott said there are a lot of unhappy people out there. Mr. Mott reported the AES power outages to Jenna Powell's office.

ITEM # 10 A Motion by John R. Ryman Seconded by Greg D. Dilts, to adjourn. The meeting adjourned at 7:44 p.m.

APPROVED FEBRUARY 15, 2023

John R. Ryman, President

Randy Mott, Vice President

Greg D. Dilts, Trustee

Mary Ann Mumford, Fiscal Officer

