

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING OF FEBRUARY 2, 2022**

The Elizabeth Township Board of Trustees held a Regular Meeting on February 2, 2022 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. Greg D. Dilts, President, called the meeting to order the Fiscal Officer called the roll and the following members were present:

President	Greg D. Dilts	EMS-Steve Trusty-Absent	Bill Hershberger
Vice Pres.	Randy Mott	ETCC-Nic Rice	Paul Hershberger
Trustee	John R. Ryman	Zoning-Sam O'Neal	Jeremy Paulus
Fiscal Officer	Mary Ann Mumford		

The following order of business was established:

- ITEM # 1A Meeting with representative from Miami County Sheriff's Department
- ITEM 3 1B Connor Haren, Chacres LLC
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Presentation of Bills-Authorization for payment
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes from The Regular Meeting on January 19, 2022
- ITEM # 7 Fiscal Officer's Report
- ITEM # 8 COMMITTEE REPORTS:
 - A. Randy Mott-Equipment and Cemeteries
 - B. John R. Ryman- Buildings and Personnel
 - C. Greg D. Dilts-Roads
- ITEM # 9 Any other business to be transacted
- ITEM # 10 ADJOURNMENT

ITEM # 1A There was no representative present from the sheriff's department.

ITEM # 1B Connor Haren presented a proposal to purchase 11.579 acres out right from the current 171.25 acre parcel he is currently purchasing from Elizabeth Township. Mr. Haren proposed to pay \$15,0000.00 per acre for the 11.579 acres for a total of \$173,685.00. The remaining balance to date on the entire 171.25-acre loan is \$731,686.00. The obligated interest owed to date is \$174,045.00. Purchase of the said 11.579 acres would not effect monthly principal and interest payment to the township. Purchase of the 11.579 acres for \$173,285.00 would be deducted from the principal amount owed making January of 2046 payment of \$2,289.00 to fulfill the total loan amount of \$750,000.00. At that time, Haren's would have paid \$375,024.00 in interest. Cozatt Engineering has done the survey for the new plot. This purchase would create a new parcel owned in full by the Haren's within Elizabeth Township. The remaining balance at 15-year mark after purchase of 11.579 acres is \$259,651.00. Interest obligation will be met in January of 2031. Mr. Ryman said it looked good and our attorney Rob Harrelson will review and give his thoughts on the matter.

ITEM # 2 EMS-Mr. Trusty was absent. Mr. Dilts said Tipp City and Troy Fire Departments are both interested in talking to us about ideas for our EMS department. Mr. Dilts said if dispatching from Station 1 or 2 in Troy it will add 7 to 9 minutes to the run time. If Tipp City were involved we would have to keep in mind there is no way around the rail road tracks to get to the township. Tipp City also, cannot guarantee a paramedic at all times. It's possible we could join both Troy and Tipp. It is easier to get fire covered than EMS. Casstown recently got 5 more guys. Troy ran the following figures: 2019-191 runs were on Wednesdays, in 2020-229 runs were on Thursdays, in 2021-328 runs were on Thursdays. Forty-nine runs were from the same address in 6 months' time. Monroe Township contracts with Tipp City. Mr. Trusty is still working on the FDI number. Greg to contact New Carlisle about getting a contract with New Carlisle, or going month to month until it is resolved.

ELIZABETH TOWNSHIP MEETING MINUTES OF FEBRUARY 2, 2022 CONTINUED:

ITEM # 3 ETCC- Mr. Rice -\$1,843.00 was receipted in since the last meeting. There are currently 362 members including spouses and dependents. Kinley, Carly and Rowan all took a CPR class but did not receive certification cards. For \$15.00 each they can get certified through Standard CPR.com for a 2-year certification. A Motion by Greg D. Dilts, Seconded by Randy Mott to allow Kinley, Carly, and Rowen to obtain CPR certification through Standard CRP.com for \$15.00 each for a total of \$45.00. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried. Nic said Mr. Trusty told him there is no certification requirement on the defib.

The propane tanks are gone from the kitchen and Mega City will be inspecting the kitchen tomorrow.

The board discussed closing the center due to weather. It will be posted on our Facebook Page if the center is closing or adjusting hours due to the weather.

ITEM # 4 The Fiscal Officer presented the bills for payment for \$32,599.91. A Motion by Greg D. Dilts, Seconded by Randy Mott to approve payment of the bills for \$32,599.91 as presented. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

Mary Ann said that she has gotten information about increasing the credit card limit. A Motion by John R. Ryman, Seconded by Greg D. Dilts, to allow Mary Ann to increase the township credit card limit to \$10,000.00 from the current \$5,000.00 limit with usbank. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

ITEM # 5 Mr. O'Neal said he will drop off copies of the bills for cleanup of the Dayton Brandt Road property to the Auditor's office for tax assessment. The county found that the bollards did not comply with current regulations. Dayton Brandt Road is better, has not heard from the property owners.

Mr. Mott asked where we stand with the woman on State Route 201 and LeFevre Road. There are still big piles and a lot of junk around. Mr. O'Neal said she is working on it a little at a time. Mr. O'Neal said Doug Koble filled in the corner lot at 41 and Alcony Conover, and he tore down the structure to the East.

ITEM # 6 The Meeting Minutes of the Regular Meeting of January 19, 2022 were approved as presented.

ITEM # 7 Various financial reports were shared with the board.

ITEM # 8 COMMITTEE REPORTS

- A. Randy Mott-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts- Roads

Mr. Mott-Nic and Travis and himself are scheduled to attend the cemetery meeting in May. The trucks are fueled, filled and ready to go. Holder has been contacted to fill the ETCC and EMS generators.

Mr. Ryman-No new business to discuss.

Mr. Dilts-Available to plow tomorrow, if help is needed. Should find out in March or April if approved for paving grant he applied for. Next paving project South Gearhart between Tipp Elizabeth and Elizabeth Bethel Roads, approximate cost \$140,000.00. Mill Road drainage plans to get drawn up for next year. The township roads were certified with the county today as 14.503 miles.

ITEM # 9 Mr. Ryman shared a copy of the Letter of Intent with Imagine Network from the Prosecutor's Office. The Letter of Intent is needed for Josh to procure funding from the bank. It does not lock the township in. Mr. Dilts said ARP spending was a topic at the OTA Conference. The township could purchase the new pickup we have been needing with the ARP funds, or other items the township may need. Mr. Ryman said that would not go over well with residents in the township who are wanting internet. Mr. Dilts said Josh will do this project with or without our money, we need a logistic plan in place. Mr. Mott said he wants a contract from Josh clarifying what we're getting for our ARP money. Mr. Ryman said Josh will come and answer our questions. Mr. Mott said he is not sure how willing Josh is to going down Widener Road. Mr. Dilts said he will not be going down McCandliss Road. Mr. Mott said if township residents don't go on Imagine's Website and express interest, Josh wouldn't know they want it. Mr. Dilts said the speaker at the conference said the last mile was the best option.

ELIZABETH TOWNSHIP MEETING MINUTES OF FEBRUARY 2, 2022 CONTINUED:

A Motion by John R. Ryman, Seconded by Randy Mott to accept the Letter of Intent with Imagine Network as prepared by the Miami County Prosecutor's Office. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

Randy shared an email from the county commissioners that the county may be part of an Opioid Settlement.

A Motion by Randy Mott, Seconded by John R. Ryman to go into Executive Session at 8:02 p.m. for personnel compensation and reviews. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried. A Motion by John R. Ryman, Seconded by Randy Mott to return from Executive Session at 8:38 p.m. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes. Greg D. Dilts, President, declared the Motion carried.

Mr. Dilts said the expectations of the employees have not been discussed. Mr. Dilts said the employees got raises in August and he feels no more now. The YMCA people are working for minimum wage, Mr. Ryman said you are not comparing apples for apples. You don't want an unhappy, and thin staffed situation, because staff is hard to come by. Mr. Dilts said if 2 trustees can justify that the August people need another raise then go for it, but I cannot justify another one. Mr. Mott said we could move Kim Heim to \$13.50 per hour, Travis Kerg to \$16.00 per hour, Kim Seitz to \$12.00, Lisa Cozatt to \$10.50, Meadow Powers to \$10.00, Kinley Lavender to \$10.00, Rowan Gipe to \$10.00, Connie Cadwell to \$10.50, and Morgan Nosker to \$10.50.

Mr. Ryman said Nic will start writing down what is done in maintenance. Mr. Dilts said when Nic was hired full time it was part of the agreement that he would get his CDL, he still hasn't gotten it and you are looking at giving a raise or going salaried, before he completes what was part of his full-time agreement? How about a raise for him after he gets his CDL then I could see it? We have 2 CDL drivers and we are rolling the dice. Mr. Ryman said he won't get his CDL. Mr. Dilts said that is putting liability on the township. Mr. Dilts said an emergency can not be declared if there are CDL drivers available and the sheriff doesn't declare an emergency. Mr. Mott said he talked to Nic last fall. Mr. Dilts said it's a matter of study the book, and take the written test. Mr. Mott said he proposes a 5.56% raise or \$760.00 per week, for an annual salary of \$39,520.00. Mr. Ryman said Nic's maintenance log will be a great record. Mr. Ryman said Nic is pretty much on call at all times. Mr. Dilts asked when does he work, what are his hours? A customer might need to speak to him, we would need to know when he works. The previous director worked a 40-hour week. Mr. Dilts said she had a schedule and we knew what hours she would be at the ETCC. If he works a 44-hour week as salaried, there will be no overtime compensation, he need to be aware of those kinds of things. Mr. Dilts said Nic should be told of his expectation of going to salary so there are no surprises. Nic is a personable guy but should get the CDL before getting a raise. It was a prior agreement. Mr. Dilts said Kim does a good job but she went up \$1.40 and now you're looking at a couple dollars more. Mr. Dilts said he's not questioning the person, but questions the job. Mr. Mott said he was approached in August when passing his petition that the employees at the center are unhappy. Mr. Mott said he understands how Mr. Dilts feels, but said the reason he looked at the raise proposal is due to minimum wage being raised, inflation is going up and they are not just robots. Mr. Dilts said he is not in favor of anyone who received a raise in August to get another one now. The others are due and anyone who is up for a 90 day raise. I can go Travis Kerg to \$16.00 he is past his 90 days. Mr. O'Neal still is not on the list and has not gotten a raise since he started as zoning inspector. The reviews have all been completed and now would be a good time to offer a raise. Mary Ann asked when their next review and raise would be and the board discussed that they would be completed yearly. Mr. Dilts said he was surprised we have unhappy and disgruntled employees. Mr. Ryman said they feel underappreciated Mr. Dilts said by who, Mr. Ryman said by you. Mr. Mott said we have a unique situation that John is Personnel but we all have input. We can't make everyone happy. Mr. Dilts said he's never heard of this out there. Mr. Mott said be careful and watch what you say. Mr. Mott said we need to be flexible and may need to work on Saturday. John said let's talk a time frame of hours. Randy said Nic could work 6:00 a.m. to 2:00 p.m. four days a week. It would be up to Nic to put in 40 hours. We can monitor if he's putting them in and needs some structure. Nic Rice raise was tabled.

A Motion by John R. Ryman, Seconded by Randy Mott to approved the following raises as follows: Kim Heim to \$13.50 per hour, Travis Kerg to \$16.00 per hour, Kim Seitz to \$12.00 per hour, Lisa Cozatt to \$10.50 per hour, Meadow Powers to \$10.00 per hour, Kinley Lavender to \$10.00 per hour, Rowan Gipe to \$10.00 per hour, Connie Cadwell to \$10.50 per hour, Morgan Nosker to \$10.50 per hour and Sam O'Neal to \$500.00 per month. Mr. O'Neal's increase effective for February 2022, all others effective February 12, 2022. VOTE: Mr. Ryman-yes, Mr. Mott-yes, Mr. Dilts-yes for Travis Kerg at \$16.00 per hour and Sam O'Neal at \$500.00 per month, No-for Kim Heim, Kim Seitz, Lisa Cozatt, Meadow Powers, Kinley Lavender, Rowman Gipe, Connie Cadwell and Morgan Nosker. Greg D. Dilts, President, declared the Motion carried. Mr. O'Neal's increase effective for February 2022, all others effective February 12, 2022.

ELIZABETH TOWNSHIP MEETING MINUTES OF FEBRUARY 2, 2022 CONTINUED:

ITEM #10 A Motion by Greg D. Dilts, Seconded by Randy Mott, to adjourn. The meeting adjourned at 9:44 p.m.

APPROVED FEBRUARY 16, 2022

Greg D. Dilts, President

Randy Mott, Vice President

John R. Ryman Trustee

Mary Ann Mumford, Fiscal Officer