

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING MINUTES OF NOVEMBER 17, 2021**

The Elizabeth Township Board of Trustees held a Regular Meeting on November 17, 2021 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President	John R. Ryman	EMS	Steve Trusty	Kris Mick
Vice Pres.	Greg D. Dilts	ETCC	Nic Rice	Jeremy Paulus
Trustee	Randy Mott	Zoning	Sam O'Neal	
Fiscal Officer	Mary Ann Mumford			

The following order of business was established:

- ITEM # 1A Dr. Todd Rappold, Miami East Local Schools
- ITEM # 1B Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Presentation of Bills-Authorization for payment
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes of the previous Meeting on November 3, 2021
- ITEM # 7 Fiscal Officer's Report
- ITEM # 8 COMMITTEE REPORTS:
 - A. Randy Mott-Equipment and Cemeteries
 - B. John R. Ryman- Buildings and Personnel
 - C. Greg D. Dilts-Roads
- ITEM # 9 Any other business to be transacted.
- ITEM # 10 ADJOURNMENT

ITEM # 1A Dr. Todd Rappold was in attendance to thank the board of trustees for the support of allowing the Elizabeth Township Medic to provide EMS services for the Miami East High School home football games. Dr. Rappold said the school appreciates the service the township gives the school district. Dr. Rappold also, thanked the board for the donation of barbell weights for the Miami East High School Athletic Department. Dr. Rappold said the weights are in place and are already being used.

ITEM # 1B There was no representative present from the sheriff's department.

ITEM # 2 Mr. Trusty's Report:

Mr. Trusty said the guys have looked at the new medic and it looks good. Mr. Trusty asked about the guys getting reimbursed for their expenses in going to Indiana to pick-up the medic. A Motion by Greg D. Dilts, Seconded by Randy Mott to allow reimbursable expenses such as: hotel, gas, etc. for two individuals for picking up the new medic in Indiana, providing valid receipts are turned in for reimbursement. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

The radio and computer will need installed when the new medic arrives. Other equipment will be moved from the old medic to the new one. Mr. Mott said the larger tank at the EMS building will be switched to gas. The boxes have been moved, but still a few in the bay area.

The October EMS Report was presented as follows:33 EMS runs and 1 fire related run for the month. There have been over 200 runs to date.

ELIZABETH TOWNSHIP MEETING MINUTES OF NOVEMBER 17, 2021 CONTINUED:

A Motion by Greg D. Dilts, Seconded by Randy Mott to approve the quote of \$992.67 from P & R Communications to purchase batteries for the hand-held radios. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

P & R will come to the EMS building to transfer over the radios. Handheld radios will be used until the radios are installed in the new medic. Five new people have been hired.

Mr. Mott requested an accumulative total of runs be added to the EMS report. Mr. Trusty was reminded to make sure the guys know the new medic is a gas engine not a diesel engine.

ITEM # 3 ETCC-Mr. Rice:

\$9,804.75 was receipted in since the last meeting. There are currently 382 members including spouses and dependents.

Daycare front room heating issues. Will have it checked by KM Ingersoll.

Request for Single Membership for Annual Vikingfest Festival in February. A Motion by John R. Ryman, Seconded by Greg D. Dilts to donate 2 Six Month Single Memberships to Vikingfest. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Estimated 250 people attended the Bazaar. 28 New memberships were purchased, 19 members took advantage of the deal and 6 family memberships were sold.

Mr. Ryman reminded Mr. Rice to fill out his maintenance log for maintenance he is completing in the township. The logs will serve as a maintenance record, along with noting hours spent on maintenance in the township.

A Motion by John R. Ryman, Seconded by Randy Mott to accept the quote of \$205.96 for 4 electrical box cages for the ETCC from SmartSign as presented. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

A Motion by Randy Mott, Seconded by John R. Ryman to close the ETCC at 6:00 p.m. on Wednesday, November 24, 2021. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

Mr. Ryman told Mr. Rice if only one female is working at closing, have them call him and he will come by to make sure they leave safely.

ITEM # 4 Fiscal Officer presented bills for payment for \$338,709.81, which includes an hour and a quarter of overtime payable to Mr. Rice from the craft bazaar. A Motion by Greg D. Dilts, Seconded by Randy Mott to approve the bills for \$338,709.81 as presented, including an hour and a quarter of over time to Mr. Rice. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

ITEM # 5 Mr. O'Neal said the letter notifying Mrs. Taylor was delivered. Mr. O'Neal took pictures showing that the letter was posted on the property. Mrs. Taylor has until December 1, 2021 to start cleaning up herself. After December 1, 2021, if there is no visible sign of cleanup, it will be declared a Nuisance. MacX has been contacted and will be ready for cleanup after all grace periods expire. 7 days' grace period for nuisance and 14 days' grace period for vehicles.

Mr. O'Neal said he has received feedback that sometimes the answers he has provided for zoning questions, do not always please the individual making the request. The board discussed that Mr. O'Neal was hired by the trustees to follow the Zoning Manual and Zoning Policies of the township. If an individual is unhappy with the information provided by the zoning inspector, they should be referred to the Zoning Appeals Board.

ITEM # 6 The previous Meeting Minutes of November 3, 2021 were approved as presented.

ELIZABETH TOWNSHIP MEETING MINUTES OF NOVEMBER 17, 2021 CONTINUED:

ITEM # 7 Mary Ann shared various financial reports with the board and they were duly noted. Mary Ann requested a transfer of \$200,000.00 from the usbank investment account to the Minster Bank checking account for General Fund expenses. A Motion by Greg D. Dilts, Seconded by Randy Mott to allow Mary Ann to request a draw in the amount of \$200,000.00 from the usbank investment account to the Minster Bank checking account for General Fund expenses. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried.

A Motion by Randy Mott, Seconded by Greg D. Dilts to hold an End of Year Meeting on Thursday, December 30, 2021 at 9:00 a.m. and hold the ORC Annual Inventory Meeting on Monday, January 10, 2022 at 6:30 p.m., with the Organizational Meeting following at 6:45 p.m., and a Regular Meeting following at 7:00 p.m. VOTE: Mr. Mott-yes, Mr. Dilts-yes, Mr. Ryman-yes. John R. Ryman, President, declared the Motion carried. Mary Ann will post all Meeting Dates and Times.

ITEM # 8 COMMITTEE REPORTS

- A. Randy Mott-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts-Roads

Mr. Mott:

Stand by generator at the township building has been installed and needs county inspection completed.

There are broken slats at Hart Cemetery that we can fix ourselves.

Salt pile has some chunks that need broke up.

Kenworth is in the building stage and should be finished in a week or so.

A landscape post was fixed on November 22nd.

The pickup is at Lee's Garage getting serviced before the snow falls and winter sets in.

Mr. Ryman:

No new business to discuss.

Mr. Dilts:

Jim Cozatt has started the Shaggy Bark project. Jim appears to work one day and not the next. People in the neighborhood are unhappy with the slow non-productive work getting done. Mr. Ryman said we need to let him know we are getting complaints.

Culvert Project does not qualify for Grant Funds. S. Gearhart Road paving project is in the review stage for funding.

Travis Kerg is interested in mowing the side ditches next year. Mr. Kerg does not like our mower. Mr. Ryman said Hustler is a good brand to look at when needed. Mr. Mott and Travis picked up limbs on the roads today. A couple of roads need culvert repairs.

ITEM # 9 Mr. Mott said Carol Sutherly volunteered to replace Mr. Mott on the Miami County Public Health Board.

Mr. Ryman said he talked to Chris Englert and he has a meeting on Friday, with Lostcreek Township regarding fiber optic. Mr. Englert to get back with us in the next few weeks.

It does not appear the county will be matching any funds. It was suggested contact be made with Steve Huffman and Jenna Powell on the matter.

Metro Net has nothing in the future for the township, so Imagine Network is our best bet.

Mr. Rice said Casstown Cemetery has \$80,000.00 and that might last to 2024. Mary Ann asked Mr. Rice if they heard back from the grants they applied for. Mr. Rice said they did not receive any funds that they applied for. Mary Ann asked why they were denied when they are in dire need of funding. Mr. Rice said he didn't know why they were turned down on all the submitted applications.

ITEM # 10 A Motion by John R. Ryman, Seconded by Greg D. Dilts to adjourn at 8:27 p.m.

ELIZABETH TOWNSHIP MEETING MINUTES OF NOVEMBER 17, 2021 CONTINUED:

APPROVED DECEMBER 1, 2021

John R. Ryman, President

Greg D. Dilts, Vice President

Randy Mott, Trustee

Mary Ann Mumford, Fiscal Officer