

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING MINUTES OF JUNE 16, 2021**

The Elizabeth Township Board of Trustees held a Regular Meeting on June 16, 2021, at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. William D. Sutherly, President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President	William D. Sutherly	EMS	Steve Trusty	Kris Mick
Vice Pres.	John R. Ryman	ETCC	Nic Rice	Matt Roop
Trustee	Greg D. Dilts	Zoning	Sam O'Neal	
Fiscal Officer	Mary Ann Mumford		Randy Mott	

The following order of business was established:

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Presentation of Bills-Authorization for payment
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes of the previous Meetings on June 2, 2021
- ITEM # 7 Fiscal Officer's Report-2022 Tax Budget
- ITEM # 8 COMMITTEE REPORTS:
 - A. William D. Sutherly-Equipment and Cemeteries
 - B. John R. Ryman- Buildings and Personnel
 - C. Greg D. Dilts-Roads
- ITEM # 9 Any other business to be transacted.
- ITEM # 10 ADJOURNMENT

ITEM # 1 There was no new business from the Sheriff's Department.

ITEM # 2 Mr. Trusty shared the May EMS Report with the board. There were 13 EMS runs and 1 Fire run during the month of May.

The board discussed getting the electric switches swapped out and to have the smoke and c/o detectors installed. Mr. Trusty said the reason the township has not been receiving EMS fees from Medicount is due to the township not having their own ID number with the state. Mr. Trusty will look into more details for getting our own ID number back.

Mary Ann shared a contract from Miami East Local Schools for providing EMS to home 2021 Miami East High School football scrimmages and football games. There will be approximately 6 events to cover, could be a few more if they go into tournament play. A Motion by Greg D. Dilts, Seconded by John R. Ryman to accept the contract from Miami East Local Schools to offer EMS for approximately 6 events (could be a few more, depending on tournament play) at Miami East High School at a fee of \$150.00 per event, as **RESOLUTION NUMBER 2021-007** VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared RESOLUTION NUMBER 2021-007 passed. The resolution can be found in its entirety in the Elizabeth Book of Resolutions.

Mr. Trusty said there will be an open house for Rick Ritter sometime in July at the EMS building to celebrate Rick's retirement. The board is welcome to attend.

ITEM # 3 Mr. Rice said \$895.00 was receipted in during the last two weeks. There are currently 366 members including spouses and dependents. Mr. Rice said he is working on a Fall ETCC Brochure and he would like to mail it to the residents and members. Stanley Steemer is working on a quote for replacing the rest of the carpet at the ETCC with vinyl flooring to match the other floors.

ELIZABETH TOWNSHIP MEETING MINUTES OF JUNE 16, 2021 CONTINUED:

Mr. Rice asked about upcoming holiday hours for the ETCC and whether holiday pay would be paid. The board will be open on July 5th, at regular hourly pay rates, due to the 4th being on Sunday. The center will be open on Christmas Eve and New Year's eve until noon each day.

Mr. Rice submitted a quote for t-shirts. A Motion by John R. Ryman, Seconded by William D. Sutherly, to approve a T-shirt-Sweatshirt order up to \$1,000.00 including employee and extra sizes to sale at the center, from Western Ohio Graphics. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

ITEM # 4 Fiscal Officer presented bills for payment for \$7,151.90. A Motion by Greg D. Dilts, Seconded by William D. Sutherly to approve the bills for \$7,151.90 as presented. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

ITEM # 5 Mr. O'Neal said the property on State Route 41 has been mowed. Matt Roop was present to obtain and show interest in being contracted to clean up the two properties in the township that are in violation to the zoning code. Mr. Roop will submit an estimate after both properties are visited. The board discussed a million-dollar insurance policy, with a two million-dollar umbrella, with the township being listed as an additional insured on Mr. Roop's insurance policy. Mr. Ryman said verification of worker's comp would be required, if Mr. Roop has employees.

Mr. O'Neal shared a copy of the addendum to the Agritourism Policy that was approved on June 8, 2021, by the Elizabeth Township Commission Board. Mr. Mott and Mr. O'Neal reported a public hearing will need to be held within 30 days of the June 8th approval date, and it will need published as a Public Hearing in the newspaper, ten days prior to the hearing. A Motion by John R. Ryman, Seconded by William D. Sutherly to hold a Public Hearing on the Addendum to the Agritourism Policy on July 7, 2021, at the Regular Scheduled Township Meeting at 7:00 p.m. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, Declared the Motion carried. Mary Ann will advertise the Public Hearing in the Miami Valley News at least ten days prior to July 7, 2021.

ITEM # 6 The previous Regular Meeting Minutes on June 2, 2021 were approved as presented.

ITEM # 7 Mary Ann shared various financial reports with the board and they were duly noted.

There were no public comments on the 2022 Tax Budget. The board made no revisions to the presented budget. A Motion by John R. Ryman Seconded by Greg D. Dilts to accept the 2022 Tax Budget as presented: General Fund Revenue \$529,311.23, General Fund Other Financing Sources from Sale of Fixed Assets \$37,944.36, General Fund Expenditures \$5,023,702.00, Motor Vehicle License Tax Revenue \$7,001.00, Motor Vehicle License Tax Expenditures \$10,000.00, Gasoline Tax Revenue \$86,350.00, Gasoline Tax Expenditures \$343,000.00, Road and Bridge Revenue \$30,516.00. Road and Bridge Expenditures \$48,500.00, Permissive Motor Vehicle License Tax Revenue \$7,575.00, Permissive Motor Vehicle License Tax Expenditures \$8,800.00, Coronavirus Relief Fund Revenue in \$2.00, Coronavirus Relief Fund Expenditures \$22,916.86, Shaggy Bark Lighting Assessment Revenue \$1,600.00, Shaggy Bark Lighting Assessment Expenditures \$2,400.00, Cemetery Private-Purpose Trust Revenue \$1.00, Cemetery Private-Purpose Trust Expenditures \$0.00, as **RESOLUTION NUMBER 2021-008**. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly declared RESOLUTION NUMBER 2021-008 passed. Resolution Number 2021-008 can be found in its entirety in the Elizabeth Township Book of Resolutions.

ITEM # 8 COMMITTEE REPORTS

- A William D. Sutherly-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts-Roads

Mr. Sutherly said the wheel and adapter for the mower is on. Noah Mitchel is back to mowing the ditches.

Mr. Dilts shared copies of the Sanders Road right of way in place with the county.

Mr. Ryman said he spoke with Josh from Imagine Network and Elizabeth Township is first on the list. Things are moving forward with getting fiber optic to the township.

ELIZABETH TOWNSHIP MEETING MINUTES OF JUNE 16, 2021 CONTINUED:

The board discussed important articles in Grassroots Clippings including broad band and cemetery responsibilities.

ITEM # 9 There was no other business to be discussed.

ITEM # 10 A Motion by William D. Sutherly, Seconded by Greg D. Dilts, to adjourn at 7:56 p.m.

APPROVED JULY 7, 2021

William D. Sutherly, President

John R. Ryman, Vice President

Greg D. Dilts, Trustee

Mary Ann Mumford, Fiscal Officer