

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING MINUTES OF JULY 21, 2021**

The Elizabeth Township Board of Trustees held a Regular Meeting on July 21, 2021, at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. John R. Ryman, Vice President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President	William D. Sutherly-Absent	EMS	Steve Trusty	Kris Mick
Vice Pres.	John R. Ryman	ETCC	Nic Rice	Jeremy Paulus
Trustee	Greg D. Dilts	Zoning	Sam O'Neal	
Fiscal Officer	Mary Ann Mumford		Randy Mott	

The following order of business was established:

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Presentation of Bills-Authorization for payment
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes of the previous Meetings on July 7, 2021
- ITEM # 7 Fiscal Officer's Report
- ITEM # 8 COMMITTEE REPORTS:
  - A. William D. Sutherly-Equipment and Cemeteries
  - B. John R. Ryman- Buildings and Personnel
  - C. Greg D. Dilts-Roads
- ITEM # 9 Any other business to be transacted.
- ITEM # 10 ADJOURNMENT

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**ITEM # 1** There was no representative present from the Miami County Sheriff's Department.

**ITEM # 2** Mr. Trusty shared the June 2021 EMS report with the board. There were 16 EMS and 2 fire runs during the month of June. Mr. Trusty received word that the medic chassis is not in yet. The delivery date has been pushed to November. Mr. Trusty said Medicount has identified the problem for the township not receiving EMS run funds and it has to do with losing our ID number. Mr. Trusty is working with Medicount to get this resolved. Mr. Trusty said a new dispatch upgrade is coming and the Link Layer update for each radio will run approximately \$100.00 per radio. Mr. Trusty said he is in a hiring frenzy and is having trouble getting people to apply. Pay rates of other companies are higher, making it harder to find department employees. Mr. Trusty said the City of New Carlisle lost a lot of funds from the American Rescue Plan, due to the township money coming out of the city award.

**ITEM # 3** Mr. Rice said \$395.00 was receipted in during the last two weeks. There are currently 376 members including spouses and dependents. Mr. Rice said Skinner Painting is working on a quote for the playground. Mr. Rice said the kitchen freezer is down and scheduled for repair. Hiegel Electric was out and fixed an outlet and the bad lights. Mr. Rice said the cost of the township T-shirts came to \$725.47. Mr. Rice said the Elizabeth Historical Society has asked the township to purchase 300 bottles of water for the upcoming baseball game on Sunday. Mr. Rice said he would be at the ETCC during the baseball game and asked to be paid. Mr. Rice said he could clock in, but deduct time if he ends up filling in playing baseball. Mr. Rice asked about employee raises. Mr. Rice asked to purchase a First Aid bag and cold packs for the ETCC; Mr. Trusty will help him fill it with additional supplies. A Motion by John R. Ryman, Seconded by Greg D. Dilts to approve the final quote of \$725.47 to Western Ohio Graphics for staff T-shirts and a few extra for resale. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-Absent. John R. Ryman, Vice President, declared the Motion carried.

A Motion by John R. Ryman, Seconded by Greg D. Dilts to purchase 300 bottles of water for the Historical Society for the upcoming historical baseball ball game to be held at the ETCC.

## ELIZABETH TOWNSHIP MEETING MINUTES OF JULY 21, 2021 CONTINUED:

The Historical Society will purchase the water and the township will reimbursement them with a valid receipt, using CARES Act Funds, with no public water being available due to COVID. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-Absent. John R. Ryman, Vice President, declared the Motion carried.

A Motion by John R. Ryman, Seconded by Greg D. Dilts to allow Nic to purchase a First Aid bag and cold packs for the ETCC for up to \$150.00 using the township credit card from Amazon. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-Absent. John R. Ryman, Vice President, declared the Motion carried.

Mr. Ryman and Mr. Dilts tabled employee raises until Mr. Sutherly returns and more information of the American Rescue Plan is received. Mr. Rice said some employees deserve more than others. Mr. Ryman said we can go into executive session to discuss personnel at a later date. Mr. Dilts said he received a quote of \$8,383.72 from Rogue for the rubber weights at the ETCC. More research to be completed before approving.

**ITEM # 4** Fiscal Officer presented bills for payment for \$23,833.62. A Motion by Greg D. Dilts, Seconded by John R. Ryman to approve the bills for \$23,833.62 as presented. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-Absent. John R. Ryman, Vice President, declared the Motion carried.

**ITEM # 5** Mr. O'Neal said he was contacted by Mr. Then regarding his neighbor having Canadian Thistle growing on his property. Mr. Then asked what he could do, without causing any waves with his neighbor. Mr. O'Neal advised Mr. Then to contact the county conservation coordinator to see if his neighbor is in the conservancy program. Mr. O'Neal said he has had a hard time contacting Mr. Then, but has given him the above information. Mr. Mick said there is weeds growing up at the corner of 201 and Tipp Elizabeth Road.

**ITEM # 6** The previous Regular Meeting Minutes on July 7, 2021 were approved as presented.

**ITEM # 7** Mary Ann shared various financial reports with the board and they were duly noted.

Mary Ann said the first deposit to Star SMA has been made from the Minster Investment Account. The Star Ohio account is in the process of being closed and those funds will roll to Star SMA upon closure. Mary Ann asked board approval to transfer \$140,000.00 from the usbank Investment Account and \$260,000.00 from the Minster Investment Account to the Minster Checking Account to the General Fund for operating expenses. A Motion by Greg D. Dilts, Seconded by John R. Ryman to allow Mary Ann to transfer \$140,000.00 from the usbank Investment Account and \$260,000.00 from the Minster Investment Account to the Minster Checking Account to the General Fund for operating expenses. VOTE: Mr. Ryman-yes, Mr. Dilts-yes, Mr. Sutherly-Absent. John R. Ryman, declared the Motion carried.

The board discussed the American Rescue Plan. Mary Ann said the township could receive \$179,857.57 if we applied and are approved. There will be 2 disbursements of the funds one in 2021 in the amount of \$89,928.79 and the other disbursed in 2022 for the same amount. Mary Ann said if the funds are received, the township would have three years to spend the money. Mary Ann shared the four eligible use categories with the board for expending the money. A Motion by Greg D. Dilts, Seconded by John R. Ryman to allow Mary Ann to apply for the American Rescue Plan Act funds in the amount of \$179,857.57, and accept the funds if approved, using UAN Revenue Account 2273-511 for receipting in funds received and UAN Appropriation Code 2273-599 for expending the funds out as **RESOLUTION NUMBER 2021-011**. Vote: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-Absent. John R. Ryman, Vice President, declared RESOLUTION NUMBER 2021-011 passed. Resolution Number 2021-011 can be found in its entirety in the Elizabeth Township Book of Resolutions. Mary Ann will apply for the funds and set up both accounts in the UAN system.

### **ITEM # 8 COMMITTEE REPORTS**

- A William D. Sutherly-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts-Roads

The board discussed that the medic had 2 new tires put on the front end and new shocks at Lee's Garage in Tipp City.

Mr. Mott said the tractor is still at Wagner Service and they are waiting on parts for the radiator hoses. Noah will get back to mowing, once the tractor is repaired. Mr. Mott said the Kenworth's brake is locked up and Howard's will be out to look at it.

**ELIZABETH TOWNSHIP MEETING MINUTES OF JULY 21, 2021 CONTINUED:**

Mr. Ryman said A1 Able was out and treated the township building and office for ants. Mr. Mott said he sprayed the office/building inside and out with Ortho Defense. There are 5 smoke alarms, a CO detector and 2 wall switches to be repaired by Hiegel Electric at the EMS building. Mr. Mott shared a quote of \$6,532.00 from D & D Rodriguez to roof the old township building across the road.

Mr. Dilts said Jurgensen got the bid at the county for the upcoming paving on Rudy and Benham Roads for \$102,384.75, A Motion by Greg D. Dilts, Seconded by John R. Ryman to accept the county bid submitted by Jurgensen for paving Rudy and Benham Roads in the amount of \$102,384.75. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-Absent. John R. Ryman, Vice President, declared the Motion carried.

**ITEM # 9**      There was no other business to be discussed.

**ITEM # 10**      A Motion by John R. Ryman, Seconded by Greg D. Dilts, to adjourn at 7:58 p.m.

**APPROVED AUGUST 4, 2021**

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William D. Sutherly, President

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John R. Ryman, Vice President

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Greg D. Dilts, Trustee

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Mary Ann Mumford, Fiscal Officer