

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
REGULAR MEETING MINUTES OF JANUARY 11, 2021**

The Elizabeth Township Board of Trustees held a Regular Meeting on January 11, 2021, at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. William D. Sutherly, President, called the meeting to order and the Fiscal Officer called the roll. The following members were present:

President	William D. Sutherly	EMS	Steve Trusty	Randy Mott
Vice Pres.	John R. Ryman	ETCC	Nic Rice	
Trustee	Greg D. Dilts	Zoning	Sam O'Neal	
Fiscal Officer	Mary Ann Mumford			

The following order of business was established:

- ITEM # 1 Meeting with representative from Miami County Sheriff's Department
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Approval of Purchase Orders/Blanket Certificates/Presentation of bills for payment
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Meeting Minutes on December 16, 2020 and December 30, 2020
- ITEM # 7 Fiscal Officer's Report
- ITEM # 8 COMMITTEE REPORTS:
 - A. William D. Sutherly-Equipment and Cemeteries
 - B. John R. Ryman- Buildings and Personnel
 - C. Greg D. Dilts-Roads
- ITEM # 9 Any other business to be transacted.
- ITEM # 10 Adjournment

ITEM # 1 There was no representative from the Miami County Sheriff's Department present.

ITEM # 2 Mr. Trusty shared the December EMS Report with the board. There were 24 EMS and 2 Fire runs during the month. There were 197 EMS runs and 15 Fire related runs for 2020.

Mr. Trusty shared a quote of \$3,600.00 from Stryker for maintenance of the Life Pak 15 (\$1,800.00), Lucas Tool (\$1,404.00) and the AED at the ETCC (\$396.00), parts, labor and trip charge is not included in the estimate. The board requested Mr. Trusty to get a quote for 3 years.

Mr. Trusty noted changes to the countywide numbering system. Elizabeth Township medic is now number 45 and the engine is number 46.

The board discussed that the Village of Casstown EMS contract with Elizabeth Township has expired. A Motion by Greg D. Dilts, Seconded by William D. Sutherly to increase the annual EMS Rate with the Village of Casstown to \$2,000.00 per year with payment due beginning June 1, 2021, June 1, 2022, and June 1, 2023, with the contract expiring on December 31, 2023. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

ITEM # 3 Mr. Rice was absent. Mr. Ryman noted the computers at the ETCC have been down.

ITEM # 4 Fiscal Officer presented various Blanket Certificates for approval and presented bills for payment for \$4,074.72. A Motion by Greg D. Dilts, Seconded by William D. Sutherly to approve presented Blanket Certificates and pay the bills for \$4,074.72 as presented. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried

ELIZABETH TOWNSHIP MEETING MINUTES OF JANUARY 11, 2021, CONTINUED:

ITEM # 5 Mr. O'Neal will check on zoning board members and expiration dates. A Zoning Organizational Meeting will be held by the end of January.

ITEM # 6 The previous Meeting Minutes of December 16, and December 30, 2020 were approved as presented.

ITEM # 7 Mary Ann shared various financial reports with the board and they were duly noted. Mary Ann shared year-end reports with the board. The reports were duly noted. Mary Ann contacted Mr. Shore regarding Star SMA. Mr. Shore will begin the steps to open a Star SMA Account for Elizabeth Township. Mr. Shore will advise of necessary documents, information, etc. when needed.

ITEM # 8 COMMITTEE REPORTS

- A. William D. Sutherly-Cemeteries/Equipment
- B. John R. Ryman-Buildings and Personnel
- C. Greg D. Dilts-Roads

Mr. Sutherly had no new business to discuss.

A Motion by John R. Ryman, Seconded by William D. Sutherly, to hire Randy Mott at \$16.00 per hour to work maintenance/ snow plowing on an as needed basis, allowing Mr. Mott access to the township Lowes account and D & S Napa account for parts and maintenance supplies up to \$500.00 per purchase, unless otherwise approved. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

Mr. Dilts said he is having Jim Cozatt look at the catch basins in Shaggy Bark. Mr. Dilts said he would like to look at paving one road in 2021.

ITEM # 9 There was no other business to be transacted.

ITEM # 10 A Motion by Greg D. Dilts, Seconded by William D. Sutherly to adjourn at 7:36 p.m.

APPROVED FEBRUARY 3, 2021

William D. Sutherly, President

John R. Ryman, Vice President

Greg D. Dilts, Trustee

Mary Ann Mumford, Fiscal Officer

