

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
REGULAR MEETING MINUTES OF JUNE 21, 2017**

The Elizabeth Township Board of Trustees held a Regular Meeting on June 21, 2017 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m.

The meeting was called to order by William D. Sutherly, President. Fiscal Officer called the roll and the following members were present:

President	William D. Sutherly	ETCC	Zlata Garrison
Vice Pres.	John R. Ryman	FRP	Randy Mott
Trustee	Greg D. Dilts	Zoning	Paul Hershberger
Fiscal Officer	Mary Ann Mumford		

The following order of business was established:

- ITEM # 1 Meeting with representative from the sheriff's dept.
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Meeting with representative from Farmland Preservation
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Meeting Minutes of June 7, 2017
- ITEM # 7 Presentation of Bills and Authorization for Payment.
- ITEM # 8 Fiscal Officer Report/Approval of 2018 Budget
- ITEM # 9 COMMITTEE REPORTS:
  - A. William D. Sutherly-Equipment and Cemeteries
  - B. John R. Ryman-Roads
  - C. Greg D. Dilts-Buildings and Personnel
- ITEM # 10 Any other business to be transacted.
- ITEM # 11 ADJOURNMENT

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**ITEM # 1** There was no new business to discuss.

**ITEM # 2** There was no representative present from EMS.

**ITEM # 3** Zlata reported that receipts from June 3-June 16, 2017 totaled \$2,812.50. There are currently 416 members including spouses and dependents. Zlata said the sound equipment has been repaired and two other transmitters were out and have been replaced. Thorns is waiting on parts to repair equipment in the free weights room. Zlata said the bench seat pad needs repaired and Thorns estimates approximately \$70.00 to fix it. Walnut Grove Learning Center would like the two preschool rooms painted. Zlata said the multipurpose room could also use painting. Zlata will contact Sroufe's Painting and S&G Painting for estimates. Zlata said the preschool will be closed the week of July 4<sup>th</sup> and will close again in August for a week, so the painting could be done during that time.

Zlata reported that only one family RSVP'd for the picnic and the board cancelled the picnic due to lack of interest. Zlata said she would be on vacation the week of July 4, 2017.

**ITEM # 4** Mr. Mott said he was officially notified by USDA that the township has been approved for additional funds for FRPP. The funds amount to approximately \$125,000.00. Mr. Mott said they told him it is a lengthy process and may take several months for it to be in place. Mr. Mott received an email from NRCS and they randomly chose one farm to monitor. The farm chosen was JoAnn Smart's

## **ELIZABETH TOWNSHIP REGULAR MEETING MINUTES OF JUNE 21, 2017 CONTINUED:**

farm. Mr. Mott was then contacted that the Mark Batdorf farm was chosen for ODA random monitoring. Both farms were found to be in good standing.

Mr. Mott said he was contacted by John and Lou Ann Jess regarding their ODA application. Mr. Mott contacted Amanda Bennet and she said they have been busy with new applications. Mrs. Bennett said she would move the Jess's application up due to it being from 2015. Mrs. Bennett asked Mr. Mott to send her documents regarding the farm and Mr. Mott said he had already turned in all necessary documentation, but sent it to her again. Mr. Mott said hopefully the Jess's will become a higher priority. Mr. Mott is hopeful that all three farms will close this fall.

**ITEM # 5** Mr. Hershberger said a certified letter was sent to Sam Kingrey from Attorney, Andrew Johnston on June 12, 2017. Mr. Sutherly said he hopes the letter will slow things down at the party/wedding barn, and that no further action is required.

Mr. Hershberger said he mailed letters to the residents on State Route 41, Troy. One letter has been returned, one resident needs a few more days, and two residents have not responded. The foreclosed property on Alcony Conover has not been mowed yet this summer.

**ITEM # 6** The presentation of the Minutes of the previous Regular Board Meeting of June 7, 2017 were read and approved as presented.

**ITEM # 7** The fiscal officer submitted the bills for payment in the amount of \$16,296.45. A Motion by Greg D. Dilts, Seconded by John R. Ryman, was made to approve payment in the amount of \$16,296.45 for the payment of bills as presented. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

**ITEM # 8** Mary Ann shared various financial reports with the board and they were duly noted. Mary Ann presented the board with the 2018 Tax Budget for approval. A Motion by Greg D. Dilts, Seconded by William D. Sutherly was made to accept the 2018 Tax Budget as presented. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

Mary Ann shared Rumpke's rates for EMS trash service in the amount of \$48.24 as a base rate with an additional rate that varies for a service fee to cover their gasoline costs. A Motion by William D. Sutherly, Seconded by John R. Ryman, was made to accept Rumpke's base rate of \$48.24 for trash service at the EMS building, including the varying service fee. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

Mary Ann said the new Dell Latitude 3570 has been received from UAN and the old Dell Latitude 6530 has been donated to the township. A Motion by Greg D. Dilts, Seconded by John R. Ryman was made to accept the new Dell Latitude 3570 Laptop from UAN, and to accept the old Dell Latitude 6530 laptop from UAN as a donation to the township. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

Mary Ann said that we received \$500.00 from OTARMA for the MORE Grant. Mary Ann said she was contacted by the auditor's office that they will begin the township audit of 2015/2016 in the next few weeks. Mary Ann said a full audit will be completed and a representative from the auditor's office will be working out of the township building.

### **ITEM # 9 COMMITTEE REPORTS**

- A William D. Sutherly -Equipment and Cemeteries
- B. John R. Ryman-Roads
- C. Greg D. Dilts-Buildings and Personnel

Mr. Sutherly asked Mary Ann to contact Apple Farm Service with a P.O. Number for the new mower. The mower should be here any day and we can get the mowing caught up in the township.

Mr. Sutherly said the air compressor is acting up again and needs repaired. A Motion by William D. Sutherly, Seconded by Greg D. Dilts, was made to allow Frank to purchase a new air compressor from Lowe's or Menards for up to \$300.00 for the EMS building. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

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The board discussed that the air conditioning is still not working properly at the EMS building. K.M. Ingersoll & Son, Inc. submitted a quote of \$8,385.00 to install a Mitsubishi ductless Heat Pump two zone system. The quote includes all materials and labor. Mr. Dilts said he would like to get a quote for geothermal.

Mr. Ryman said there are several dead ash trees around the township. Not all of the trees are in the right of ways, but are in people's yards, that when they fall will be in the roadway. The board said the roadways would be cleared, but it would be up to the landowner to clear their debris from their fallen trees.

Mr. Sutherly said he was contacted by someone who repaired a driveway in Shaggybark, wanting the township to finish it off with asphalt, Mr. Sutherly told them we don't finish off driveways with asphalt.

Mr. Ryman said honey suckle, evergreens and brush is hanging out over the curb in Shaggybark and needs cleaned up. Mr. Ryman suggested we send letters to the homeowners to get it trimmed back. Mr. Ryman said it hits the mirrors on the truck when snow plowing. The board discussed using the mower to cut it back, but it wouldn't look the best.

**ITEM # 10** There was no other business to be transacted.

**ITEM # 11** With no other business to be transacted a Motion by Greg D. Dilts, Seconded by William D. Sutherly, was made to adjourn. The meeting adjourned at 7:49 p.m.

**APPROVED: JULY 5, 2017**

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William D. Sutherly, President

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John R. Ryman Vice President

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Greg D. Dilts, Trustee

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Mary Ann Mumford, Fiscal Officer