

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES
MIAMI COUNTY, OHIO
MEETING MINUTES OF JANUARY 9, 2017**

The Elizabeth Township Board of Trustees held a Regular Meeting on January 9, 2017 at 5710 E. Walnut Grove Road, Troy, Ohio at 7:00 p.m. William D. Sutherly, President, called the meeting to order. Fiscal Officer called the roll and the following members were present:

President	William D. Sutherly	Zoning-Paul Hershberger
Vice Pres.	John R. Ryman	FRPP-Randy Mott
Trustee	Greg D. Dilts	Steve Trusty
Fiscal Officer	Mary Ann Mumford	Keith Keyser

The following order of business was established:

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- ITEM # 1 Meeting with representative from the Sheriff's Dept.
- ITEM # 2 Meeting with representative from EMS
- ITEM # 3 Meeting with representative from ETCC
- ITEM # 4 Meeting with representative from Farmland Preservation
- ITEM # 5 Meeting with representative from Zoning
- ITEM # 6 Presentation of the Minutes on December 30, 2016
- ITEM # 7 Presentation of Bills and Authorization for Payment
- ITEM # 8 Fiscal Officer's Report
- ITEM # 9 COMMITTEE REPORTS:
- A. William D. Sutherly-Equipment and Cemeteries
 - B. John Ryman-Roads
 - C. Greg D. Dilts-Buildings and Personnel
- ITEM # 10 Any other business to be transacted
- ITEM # 11 ADJOURNMENT

ITEM # 1 There was no representative present from the sheriff's department.

ITEM # 2 Mr. Trusty was present and presented the December EMS Report. There were 8 EMS calls and 2 Fire calls during the month. The township ended 2016 with 136 EMS runs and 12 Fire runs. Engine 3 has 10,928 miles, and medic 3 has 70,446. The city has put a new lap-top in service at the EMS building for the captain and crew to print their run reports. Total runs for the year were down 20 runs from 2016.

The furnace was repaired and Mr. Trusty said the heating and cooling at the building needs looked at because it's hard to regulate the temperature. Mr. Trusty said it would help our chances of receiving grants if the township was a member of the Ohio State Firefighters Association. Mr. Trusty said the old gas meter has quit working and he would like to purchase a MSA Altair 4x Multigas Detector with XCell Technology in the amount of \$988.00. The board discussed the need to replace the gas meter and the duration the meters last. A Motion by Greg D. Dilts, Seconded by William D. Sutherly was made to allow Mr. Trusty to purchase the MSA Altair 4x Multigas Detector with XCell Technology in the amount of \$988.00 and join the Ohio State Firefighters Association for \$100.00 per year. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

ITEM # 3 There was no ETCC report.

ITEM # 4 Mr. Mott said the ODA title search is at Evans Title and the documents have been sent to Columbus. There is nothing new on the USDA appraisals.

ELIZABETH TOWNSHIP MEETING MINUTES OF JANUARY 9, 2017 CONTINUED

ITEM # 5 Mr. Hershberger requested a pay increase from the board. Mr. Hershberger said he has been the zoning inspector for three years and would like to ask for a raise. The board discussed that Paul has done a good job and is currently making \$500.00 per month. A Motion by Greg D. Dilts, Seconded by William D. Sutherly was made to approve a \$50.00 per month increase to Paul's salary, for a total of \$550.00 per month. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

Mr. Hershberger reported that he has filed the Annual Zoning Report with the county. There was 2.7 million in structures and homes built in the township during 2016. Mr. Hershberger reported that the lots that the Heidenrich's have sold are ten or more acres, according to the tax stamps, and auditor's office. Mr. Sutherly asked if the Berry family was building another home on Widener Road, because he saw grading being done. Mr. Hershberger said not that he knew of, it may be for a pond.

ITEM # 6 The Minutes of the Regular Meeting held on December 30, 2016 were approved as presented.

ITEM # 7 The bills submitted for payment totaled \$4,134.54. A Motion by Greg D. Dilts, Seconded by William D. Sutherly, was made to pay the bills submitted for payment in the amount of \$4,134.54 be paid per attachment. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

ITEM # 8 Various financial reports were shared with the board and they were duly noted. Mary Ann shared the balanced December 2016 bank rec. Mary Ann submitted year end reports to the board. The board discussed that the ETCC and EMS are the two largest expenses for the township. The township budget supports the ETCC by over \$100,000.00 annually and EMS is supported by over \$300,000.00 annually. Mr. Sutherly said he is hopeful that the interest rates will increase for our investment funds to help boost the budget. Mary Ann said that she will be asking for board approval for approximately \$900,000.00 to be transferred over from the investment accounts to the checking account during the first quarter of 2017 to cover the FRPP closings and township expenses. The investment accounts will both reflect a draw of \$450,000.00 when the transfers take place. Mary Ann will ask board approval when necessary to make the draws, but would like to keep the money in the investment accounts as long as possible.

ITEM # 9 COMMITTEE REPORTS

- A. William D. Sutherly-Equipment and Cemeteries
- B. John R. Ryman-Roads
- C. Greg D. Dilts-Buildings and Personnel

Mr. Sutherly had no new business.

Mr. Ryman had no new business.

Mr. Dilts had no new business.

ITEM # 10 There was no other business to be discussed.

ITEM # 11 A Motion by William D. Sutherly, Seconded by Greg D. Dilts, was made to adjourn. The meeting adjourned at 7:46 p.m.

APPROVED JANUARY 18, 2017

Mr. Sutherly, President

John R. Ryman, Vice President

Greg D. Dilts, Trustee

Mary Ann Mumford, Fiscal Officer

