

**ELIZABETH TOWNSHIP BOARD OF TRUSTEES  
MIAMI COUNTY, OHIO  
2017 ORGANIZATIONAL MEETING MINUTES  
OF JANUARY 9, 2017-6:30 P.M.**

The Elizabeth Township Board of Trustees held an Organizational Meeting on January 9, 2017 at 5710 E. Walnut Grove Road, Troy, Ohio at 6:30 p.m. for the purpose of organizing the Fiscal Year 2017.

The meeting was called to order by Greg D. Dilts, President. The Fiscal Officer called the roll and the following members were present:

President	Greg D. Dilts	Randy Mott
Vice President	William D. Sutherly	Keith Keyser
Trustee	John R. Ryman	
Fiscal Officer	Mary Ann Mumford	

The following order of business was established:

- ITEM # 1 Organization of Trustees for 2017/Acceptance of Compensation
- ITEM # 2 Recording of Zoning Board Members and Expiration Dates
- ITEM # 3 Adopt Zoning Board Compensation for 2017
- ITEM # 4 Schedule Dates of 2017 Meetings
- ITEM # 5 Road Assignments for 2017/-Authorization to maintain roads through Force Account
- ITEM # 6 Authorize Expenditures for Fiscal Officer and Trustees to attend Workshops-Mileage Reimbursement guidelines/Medical Insurance Reimbursement following ORC
- ITEM # 7 Authorize Fiscal Officer to make payments for EMS and Fire Dept. for 2017 at contracted amounts
- ITEM # 8 Authorize the issuance of 2017 Purchase Orders/Certificates
- ITEM # 9 Authorize the investment of money certificates, CD's and other StarOhio Investments of money certificates and Treasury Notes, Bonds, and other to generate additional revenue in the township
- ITEM # 10 Adoption of Cemetery Superintendent and Division of Cemeteries
- ITEM # 11 Compliance of Sunshine Law and Non-Discrimination, handicapped, and elderly
- ITEM # 12 Any other business to be transacted
- ITEM # 13 Adjournment

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**ITEM # 1** A Motion by Greg D. Dilts, Seconded by John R. Ryman was made move William D. Sutherly to President, John R. Ryman to Vice President, and Greg Dilts to Trustee and to accept the Compensation of Wages as provided by ORC. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

**ITEM # 2** Zoning Commission Board and the Zoning Board of Appeals with their respective boards and expiration dates as stated below:

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<u>Zoning Commission Board</u>	<u>Expiration Date</u>
Amy Eidemiller	2018
William Hamiel	2016
Donald L. Hiegel	2018
Thomas Wallace	2017
Wilbert Hershberger	2018
Teena Hensley, Secretary	
<u>Zoning Board of Appeals</u>	<u>Expiration Date</u>
Gerald Elleman	2018
Robert Quinton-Vice Chairman	2016
Robert J. Benham-Chairman	2017
Randy Mott	2019
Deborah Skillings	2018
Teena Hensley, Secretary	

Mr. Hershberger will contact Mr. Hamiel and Mr. Quinton to ask if they would like to remain on their respective boards and report back to the board.

**ITEM # 3** A Motion by John R. Ryman, Seconded by Greg D. Dilts was made to keep the Zoning Commission Board members and Zoning Board of Appeals members along with the compensation rates of \$50.00 per each meeting attended and \$75.00 per meeting attended for the Zoning Board of Appeals and Zoning Commission Board Secretary. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

**ITEM # 4** A Motion by Greg D. Dilts, Seconded by John R. Ryman was made to keep the Regular Township Meetings to begin at 7:00 p.m. on the first and third Wednesdays of the month. Work Shop Meetings will be held on an as needed basis. All meetings are scheduled to be held at the Township Building 5710 E. Walnut Grove Road, Troy, Ohio and are open to the public. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried

**ITEM # 5** A Motion by Greg D. Dilts, Seconded by John R. Ryman was made that all road assignments remain the same for 2017. Assignments at this time are as follows:

<u>William D. Sutherly</u>	<u>John R. Ryman</u>
Mill Road .78 miles	Rudy Road 2.58 miles
	Benham Road .36 miles
Widener Road 1.40 miles	Gearhart Road .98 miles
<u>Haven View Plat</u>	Shaggy Bark Road .31 miles
Marshall Road .16 miles	Hickory Hollow Road .30 miles
Lehman Road .16 miles	Cedar Cove Road .31 miles
Sanders Road .21 miles	<b><u>Total Miles Dist. 2 4.84 miles</u></b>
Adams Road .15 miles	
<u>Alcony</u>	<u>Greg D. Dilts</u>
Hart Street .17 miles	Hufford Road 2.99 miles
Cramer Street .36 miles	McCandliss Road 1.28 miles
<b><u>Total Miles Dist.1 3.39 miles</u></b>	Weddle Road 1.02 miles
	E. Side of South Sayers Road .47 miles
	<b><u>Total Miles Dist. 3 5.76 miles</u></b>
<b><u>Total Township Miles 13.99</u></b>	

VOTE: Mr. Dilts-yes, Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

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**ITEM # 6** A Motion by Greg D. Dilts, Seconded by John R. Ryman was made for mileage reimbursement at a rate to follow the State Mandates. Mileage reimbursement is offered to employees of the township who are using their own personal vehicle for the purpose of conducting township business. The mileage reimbursement policy can be viewed in the Elizabeth Township Policy Manual in detail. The current mileage reimbursement rate for mileage compensation is \$.54 per mile as of January 1, 2017, This rate may change at any time as set in State Mandates this Motion includes allowing Trustees and the Fiscal Officer to attend workshops that may further their development to perform their jobs with expenses reimbursed following State Mandate allowances. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr.Sutherly -yes. William D. Sutherly, President, declared the Motion carried.

**ITEM # 7** A Motion by Greg D. Dilts, Seconded by William D. Sutherly to authorize the Fiscal Officer to pay Fire, and EMS per contracted amounts. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr.Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

**ITEM # 8** A Motion by Greg D. Dilts, Seconded by John R. Ryman was made to allow the Fiscal Officer to issue Blanket Certificates and Purchase Orders for township use and approve the 2017 Blanket Certificates as presented. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

**ITEM # 9** A Motion by John R. Ryman, Seconded by Greg D. Dilts to allow the trustees to Authorize the investment of money certificates, CD's and other StarOhio Investments of money certificates and Treasury Notes, Bonds, and other to generate additional revenue in the township. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

**ITEM # 10** A Motion by Greg D. Dilts, Seconded by John R. Ryman was made to adopt the cemetery assignments carried forward from 2016. The districts are as follows:

**Dist. 1** Davis Cemetery (on Widener Road) & Davy Cemetery (on Rudy Road)

**Dist. 2** Kyle Cemetery (on Tipp-Elizabeth Road) and Mann Cemetery (on Tipp Elizabeth Road)

**Dist. 3** Hart Cemetery (on Walnut Grove Road)

VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

**ITEM # 11** A Motion by Greg D. Dilts, Seconded by William D. Sutherly, that all meetings of the Elizabeth Township Board of Trustees will be held in compliance with Section 121-122 of the Ohio Revised Code of the Sunshine Law and Non-Discrimination, handicapped, and elderly guidelines for the State of Ohio. VOTE: Mr. Dilts-yes, Mr. Ryman-yes, Mr. Sutherly-yes. William D. Sutherly, President, declared the Motion carried.

**ITEM # 12** There was no other business to be transacted.

**ITEM # 13** With no other business to be conducted a Motion by John R. Ryman, Seconded by Greg D. Dilts, was made to adjourn. The meeting adjourned at 6:48 p.m.

**APPROVED: JANUARY 18, 2017**

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William D. Sutherly, President

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John R. Ryman, Vice President

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Greg D. Dilts, Trustee

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Mary Ann Mumford, Fiscal Officer